

INTERNAL QUALITY ASSURANCE CELL

INTERIM REPORT

JUNE 2018 TO FEBRUARY 2019

Preparing for the third cycle of NAAC reaccreditation was the primary concern of the Internal Quality Assurance Cell during the year 2018-2019. All activities were planned before hand with all the members of faculty pouring in their suggestions for quality enhancement. Details were collected for the self study report for the period June 2014 to May 2018, from the members of all departments and the office. On 4th June, 2018 the college was registered for the 3rd cycle of NAAC reaccreditation. The Institutional Information for Quality Assurance (IIQA) was uploaded on 13th July, 2018 and approved on the same day. Uploading of self study report started on 14th July, 2018 and it was submitted on 13th August 2018.

The members of the staff council which includes the heads of various departments and the IQAC members met on 13th June, 2018 to chalk out the Action plan for the year. Major activities for the year were planned.

Orientation for the freshers and their parents was conducted on 18th June, 2018. The Principall, heads of all departments and the members of IQAC oriented the freshers and their parents on the mode of functioning of the college and also about the existing facilities. Bridge course was conducted for five days from 18th June for the freshers. A faculty development programme on “How to use the smart board effectively” was organised by the IQAC on 26th July, 2018. Mr. Aiyadurai and Mr. Gomathinayagam, Assistant Professors of Computer Science, V.O. Chidambaram College, Thoothukudi demonstrated the various applications of the smart board. They discussed elaborately the various ways in which the smart board can be used effectively. The teaching faculty found the sessions very fruitful. Freshers test was given on 28th June, 2018, to monitor their entry level competency in language, literature and general knowledge. A detailed student profile was collected from the first year students to identify their social and economic background and their areas of interest.

The Secretary Tmt. C. Subbulakshmi inaugurated the Women Empowerment Cell and the Incubation Centre on 6th August, 2018. It was followed by a special address by Mrs. Deepa Pradeep, Chennai. She spoke on Women Empowerment.

The IQAC encourages collaborative activities as a move towards enabling synthesis of ideas. The departments of Computer Science and Zoology, organized an international seminar on “Prospective Areas of Research in Computer Science and Health Care Data”, on 9th August, 2019. On the same day Dr. Manoharan, Former Coordinator, IQAC, Kongu College of Arts and Science, Erode met the members of IQAC and clarified their doubts regarding preparation for NAAC visit.

On 18th August, 2018 the President met the members of teaching and nonteaching faculty and addressed them on “ NAAC and College Development”. He stressed on the need for reaccreditation and how quality activities will lead to college development. A faculty development programme was organised for the non teaching faculty on 27th September, 2018. Dr.K.Chitra Chellam, Head, Department of Commerce spoke to the non teaching staff on “Office Documentation”.

In order to inculcate the values of our traditional practices, a mega event was organised. Settings and activities portraying the significance of traditional values and practices marked the event. Nearly 3000 school students and public visited the college and partook the celebrations. On 4th, 5th and 6th October, 2018.

On 11th October, 2018, an Orientation programme on “Quality Assurance and Enhancement Activities” was organized by the IQAC. Dr. John Prince, Coordinator, IQAC and Dr. D. Radhika, Assistant Coordinator, IQAC addressed the teaching faculty on the topic “Why NIRF?”

Dr. Rama Subbiah and Mrs. Vimala, Assistant Professors of English, Mannar Thirumalai Naicker College, Thoothukudi oriented the members of faculty on 13th November, 2018. Yet another collaborative activity initiated by the IQAC was the international conference organised by the Department of Computer Science, Chemistry and Mathematics on 20th and 21st December. The conference on “Recent trends in Multi disciplinary Research” was a result of the functional MoU signed with IFERP. More than 200 articles were published in UGC referred journals.

The IQAC organized a workshop on “Self Development”. Hindustan Unilever Ltd conducted the interactive session on 22nd January, 2019. Mrs. Sudha, a soft skills trainer engaged the students and gave them tips on interview techniques.

Inaugural of a series of awareness programmes on Gender sensitivity under the name **SCHEME** (Safety and Security, Complaints and remedies, Health and Hygiene, Eco Conservation, Mental Health and Ethics) was held on 6th January, 2019. Mr. Murali Ramba, Superintendent of Police, Thoothukudi District inaugurated the programme and spoke on safety measures for young girls. Following this programme, a series of awareness programmes on the topics relevant to Gender Sensitivity were organized by the various clubs and cells.

On 2nd November, 2018, an internal mock peer team visit was conducted. Dr. K. Palani, Dr. D. Sankary, Dr. S. Mallika and Mrs. Muthukani visited all the departments and checked the documentation. Dr. Nellai Murugan, former Coordinator, IQAC, V.O.

Chidambaram College visited the departments on two days, 8th and 13th December, 2018, and checked their presentations and documents. His suggestions were taken up and implemented.

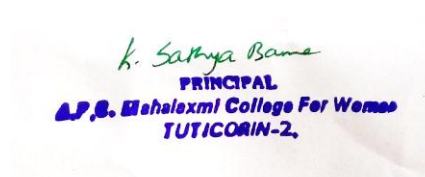
A mock peer team visit was conducted on 15th December, 2018. Dr. Ramganes, Department of Educational Technology, Bharathidasan university, Tiruchirapalli and Dr. Rama Subbiah, Coordinator, IQAC and Assistant Professor of English, Mannar Thirumalai Naicker College, Madurai visited the campus. The Principal gave her presentation highlighting the activities and achievements of the college for the past five years. This was followed by the presentation of the IQAC, Departments of Mathematics, Chemistry and English. Suggestions and observations were noted down. After lunch, campus inspection and department visits went on. A stakeholders meeting of alumnae, parents and students was held. The mock peer team members also visited the office and the IQAC room and discussed how they function. Finally, at the Exit meeting, the members discussed their overall impressions. Their observations and suggestions were noted down.

The final mock peer team visit was held on 9th February, 2019. Dr. C. Veerabahu, Dr. A. Nellai Murugan and Dr. John Prince from V.O.Chidambaram College visited the campus and observed the presentations. They also visited the departments and gave their suggestions.

On 13th February, the APCian Research Forum organized a faculty development programme on “Identifying Funding Agencies”. Dr. Peter Amaldoss, Head and Associate Professor of Chemistry, V.O.Chidambaram College gave an insight into the various funding agencies and how to prepare a project proposal.

The NAAC Peer team visit is scheduled on 20th and 21st February, 2019.

PRINCIPAL



K. Sathya Bama
PRINCIPAL
A.P.S. Mahalekshmi College For Women
TUTICORIN-2.

