



CRITERION 1

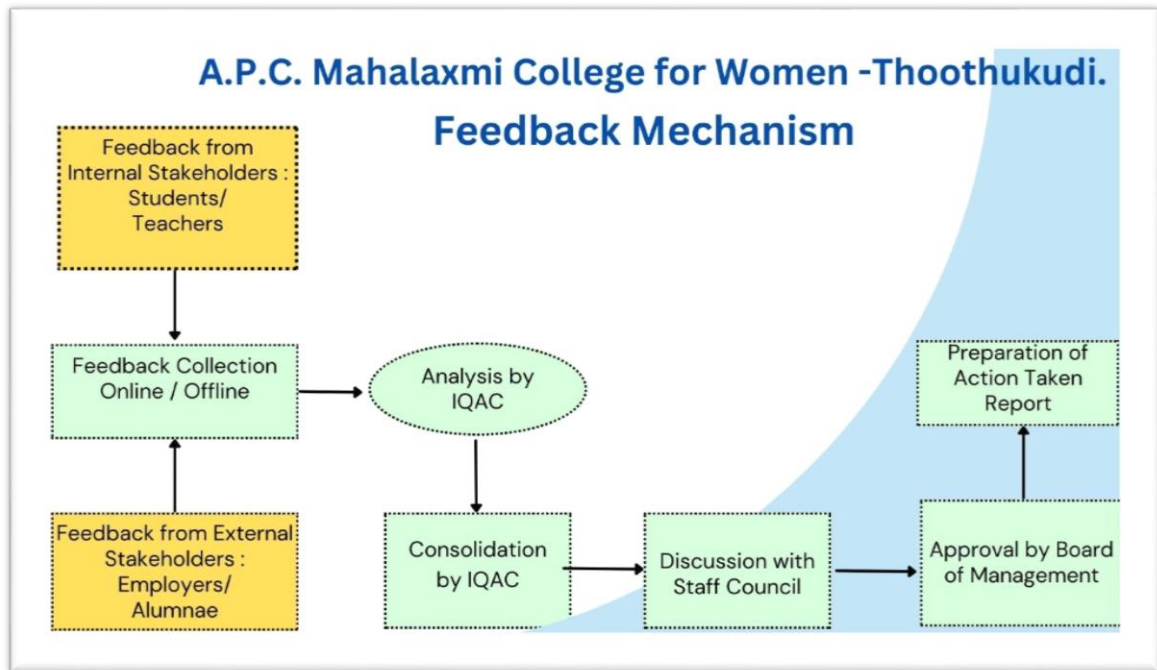
SSR CYCLE IV

CURRICULAR ASPECTS

1.4. Feedback System

1.4.1: Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Feedback Mechanism





A.P.C. Mahalaxmi College for Women, Thoothukudi-2
Internal Quality Assurance Cell

FEEDBACK MECHANISM

A systematic feedback mechanism is in place at A.P.C. Mahalaxmi College for Women, Thoothukudi. The Internal Quality Assurance Cell plays a pivotal role in obtaining feedback on the various stakeholders to identify the strengths and weaknesses of the functioning of the institution. Feedback is obtained both manually and electronically from various stakeholders, students, teachers, employers, teachers, and alumnae regarding curriculum, teaching-learning experience and infrastructure.

The feedback is collected in the form of a Questionnaire. Responses are expected on a four-point scale with answers ranging from Excellent to Poor. At the end, there is an open-ended question where the stakeholders are required to give their opinions and suggestions to strengthen the quality of the institution. Feedback is also collected at feedback@apcmcollege.ac.in and through Google forms on the website. Apart from these, Student Satisfaction Survey reports feedback on activities and programmes, and on Course Instructor are also collected and analyzed.

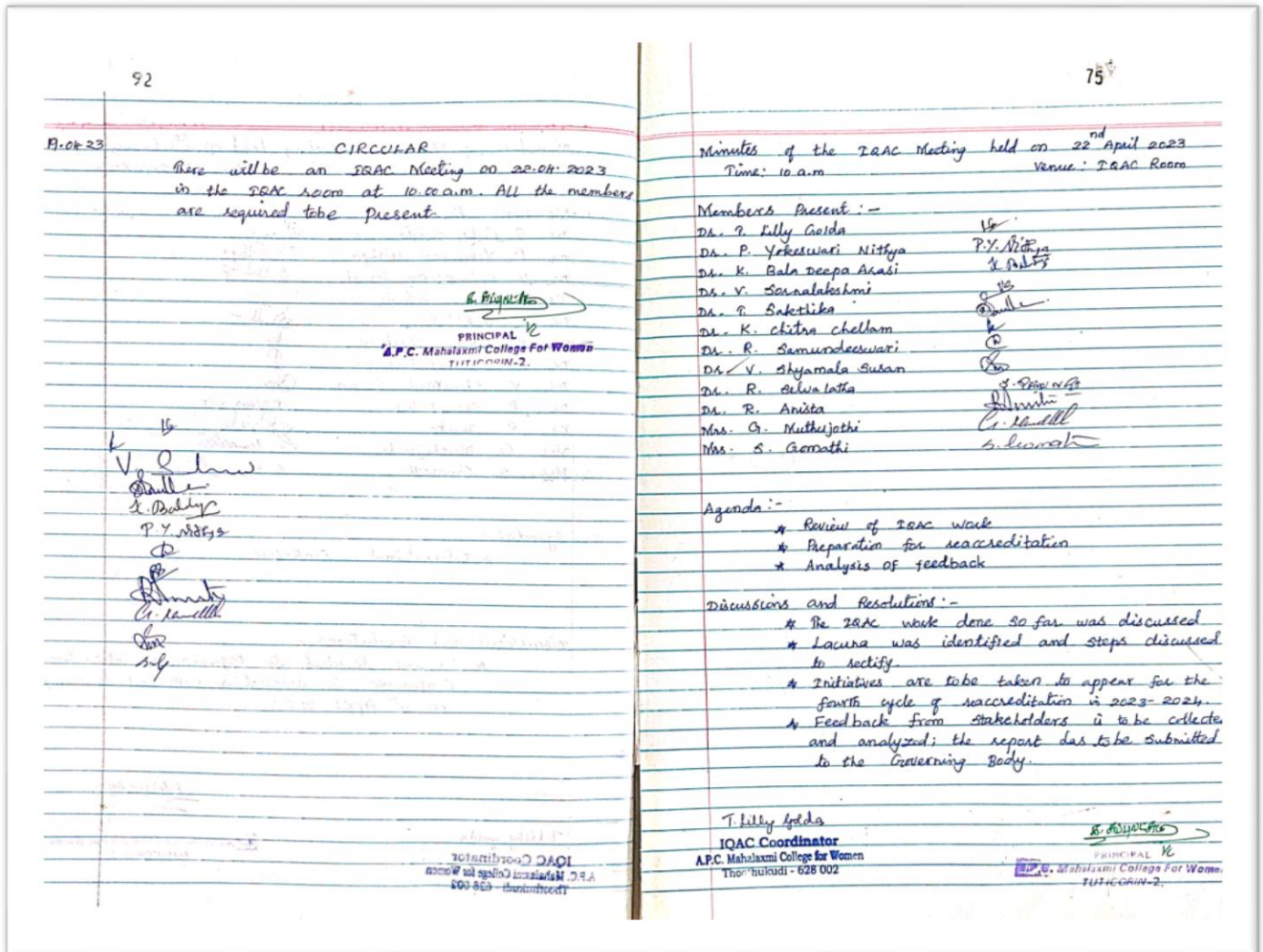
The feedback collected is analysed by the members of IQAC and discussed in Staff Council meetings. It is passed on to the Departments as well and suggestions are invited. The collective suggestions are forwarded to the Board of Management and actions are taken accordingly.

The analysis of feedback provides innumerable opportunities for the institution to improve its facilities and performance and thereby enhance the quality of the teaching-learning experience. Action taken and improvisations made are hosted on the college website.

T. Lilly Golda
IQAC Coordinator
IQAC Coordinator
A.P.C. Mahalaxmi College for Women
Thoothukudi - 628 002

E. Sibiya
Principal i/c
Principal
A.P.C. Mahalaxmi College for Women
Thoothukudi

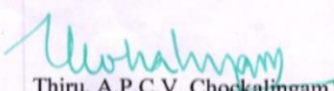

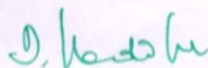



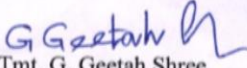


Circular & Minutes of IQAC




Minutes of Governing Body

Minutes of the Meeting of Members of A.P.C. Mahalaxmi College for Women, Thoothukudi held at 4 P.M. on Monday 29th May 2023 in the premises of A.P.C. Mahalaxmi College for Women, Thoothukudi.

SUBJECT	RESOLUTIONS
<ul style="list-style-type: none"> ➤ Addressing Grievances and Feedback 	<p>It was resolved</p> <ul style="list-style-type: none"> ➤ to change the college timings from 9.10 a.m. to 9.30 a.m. ➤ to sign an MoU with Million Hopes, an Academy to conduct classes on communication skills.
<ul style="list-style-type: none"> ➤ Preparation for the Golden Jubilee Celebrations 	<p>It was resolved to form a Planning Committee to coordinate various programmes in view of the Golden Jubilee Celebrations in the following academic year.</p>
<ul style="list-style-type: none"> ➤ Construction of toilets 	<p>It was resolved to construct new toilets in the ASR block and behind the Chemistry staff room.</p>

<p style="text-align: center;"> Thiru. A.P.C.V. Chockalingam Member</p> <p style="text-align: center;"> Tmt. C. Subbulakshmi Member</p> <p style="text-align: center;"> Tmt. D. Radhika Member</p> <p style="text-align: center;">ABSENT Tmt. Mayma Coreara Member</p> <p style="text-align: center;"> Tmt. Dr. K. Subbulakshmi Principal Incharge</p>	<p style="text-align: center;"> PRESIDENT (G. SETHURAMALINGAM)</p> <p style="text-align: center;"> Thiru. A.P.C.V. Shanmugam Secretary</p> <p style="text-align: center;"> Tmt. G. Geetah Shree Member</p> <p style="text-align: center;"> Tmt. K. Meenakshi Member</p> <p style="text-align: center;"> Tmt. J. Vijayalakshmi Member</p>
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Circular & Minutes of Staff Council



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI

APCMC/Staff Council/2022-23 **21.04.2023**

Circular

There will be a staff council meeting on 24th April, 2023 at 12:00 p.m. in the Principal's cabin.

All the members are required to be present.

Agenda:

- ❖ Promotion for admission
- ❖ Instructions to students
- ❖ Feedback

Members of Staff Council

S. Banumathi
me


K.P. Anand
me

Geetha Kant
me

H. Geetha
me

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me

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me



PRINCIPAL 1/2

PRINCIPAL
A.P.C. Mahalaxmi College For Women
THOOTHUKUDI-2.



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI

APCMC/Staff Council/2022-23

24.04.2023

Minutes of the Principal's Meeting held on 24th April, 2023

The Principal convened a meeting for Staff Council members on 24th April, 2023 at 12:00 p.m. in her room.

Agenda:

- ❖ Promotion for admission
- ❖ Instructions to students
- ❖ Feedback.

Discussions and Resolutions:

- ❖ WhatsApp group created
- ❖ Promo videos prepared
- ❖ Instructions regarding exams to be given to students
- ❖ ID cards – Hall tickets are mandatory; no malpractice
- ❖ May 8th - Part V exams - No absentees (II UG)
- ❖ Feedback collected from all stakeholders by IQAC and the report shared with the Staff Council members for discussion.

Members Present:

Dr. S. Banumathi *S.B.*
 Dr. Monica Ramraj *M.R.*
 Dr. K. Palani *K.P.*
 Dr. H. Kohila Subathra Christy *H.C.*
 Mrs. M. Muthukani *M.M.*
 Dr. K. Chithra Chellam *K.C.*
 Dr. L. Sangeetha *L.S.*
 Dr. S. Vanitha *S.V.*
 Dr. V. Shyamala Susan *V.S.*
 Mrs. R. Suya Padhra Haridha *R.S.*

S. Princy

PRINCIPAL *1/6*

**A.P.C. Mahalaxmi College For Women
TUTICORIN-2.**