CRITERION 4

INFRASTRUCTURE AND LEARNING RESOURCES

4.2. Library as a Learning Resource

4.2.1: Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Contents

Library Automation

The library of A.P.C. Mahalaxmi College for Women is 5130 Sq.ft, spacious with 150 seating capacity for students. The library is fully automated with Integrated Library Management Software MAHALIB. The library has a total collection of 35,996 printed volumes of books. The library is open from 9:30 AM to 5:30 PM on all working days. An open access system is adapted in order to make it user-friendly. Since 2010, books are arranged to S. R Ranganathan's Colon Classification. Per day there are 210 Students and 40 faculty used our library.

ILMS software: MAHALIB

- Nature of automation: full
- Server Version: 2.0
- Year of full automation: 2021

Features of MAHALIB

- Fully Flexible-Local variations possible
- Supports more than 10 lakhs of records
- Fully integrated high data security
- Exhaustive information retrieval tool
- Various report generation
- Simple and boolean search result
- Multi-user facility
- Network Implementation
- Software consistency
- Barcode facility
- ISBN support for BOOK Accession

Library Automation Menu

A.P.C Mahalaxmi College for Women has fully Integrated Library Management System (ILMS) named **MAHALIB** 2.0 since 2021. All the library routines are carried out using individual menus in LMS for various activities. LMS has the following menus:

➢ Student Entry
➢ Catalogue Entry and Modification
➢ Staff Entry
➢ Subject Modification
➢ Borrowal, Renewals and Return

- ➢ Books Search
- ➢ Student Search
- ➢ Staff Search
- ➢ Non Return Books Search
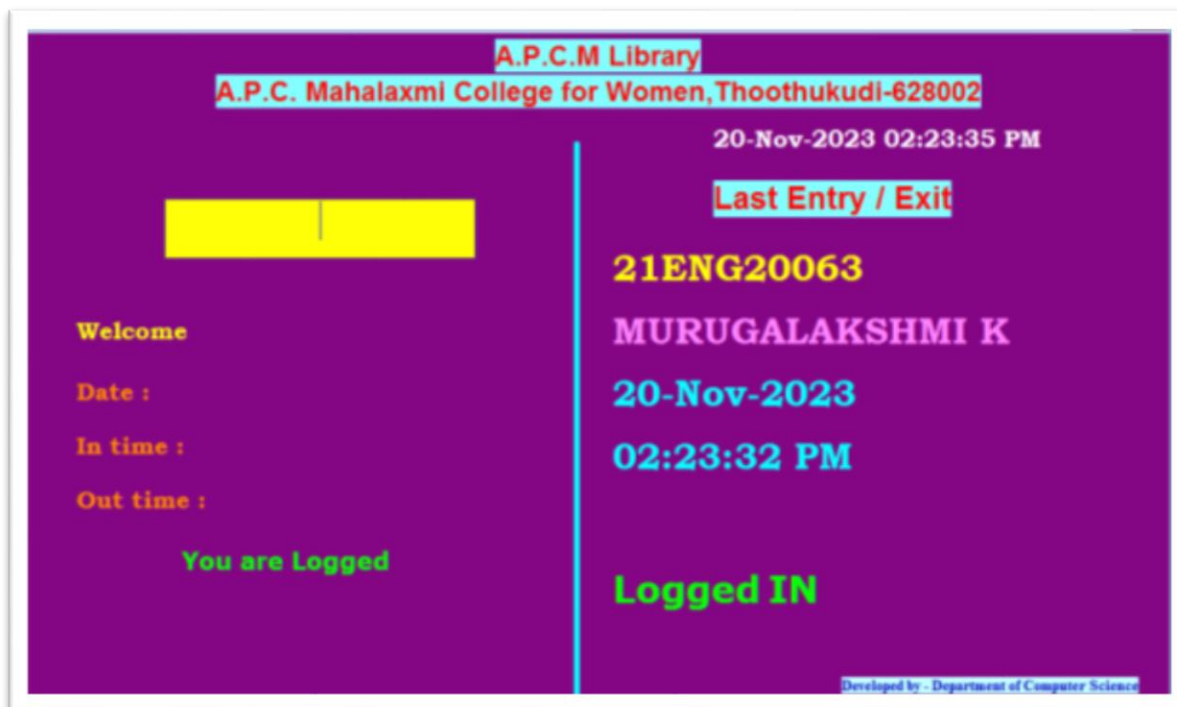- ➢ Transaction Search
- ➢ Student Dues

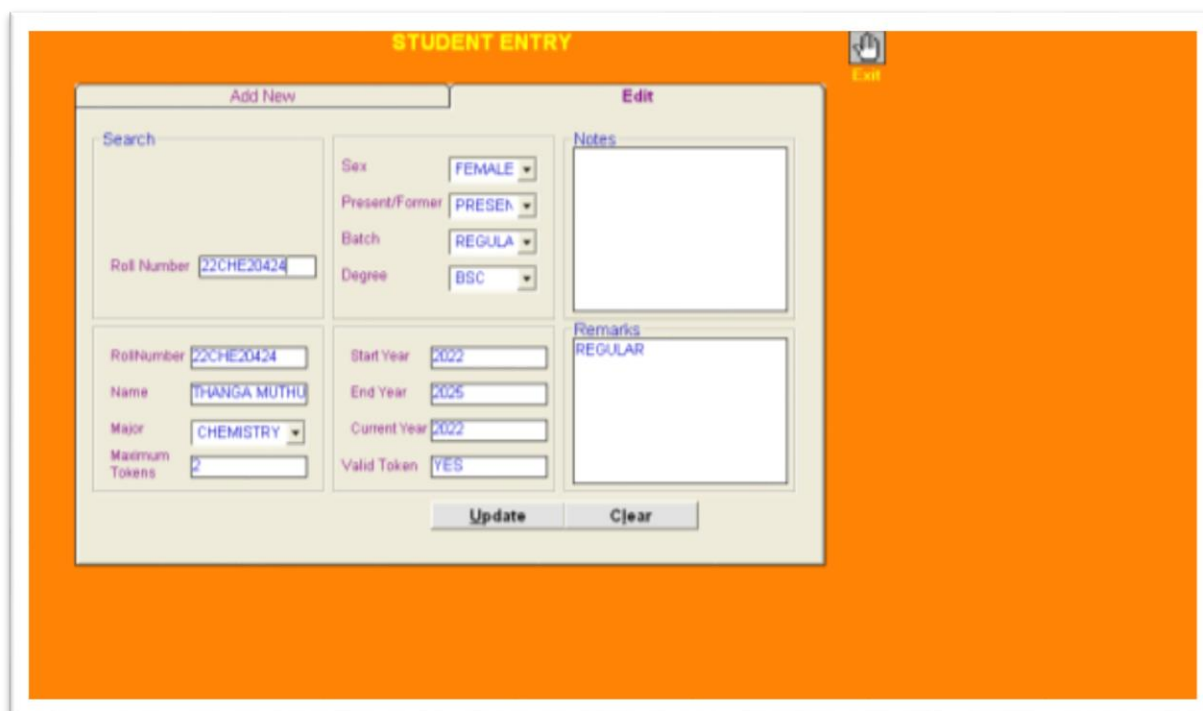*Library of A.P.C. Mahalaxmi College for Women*

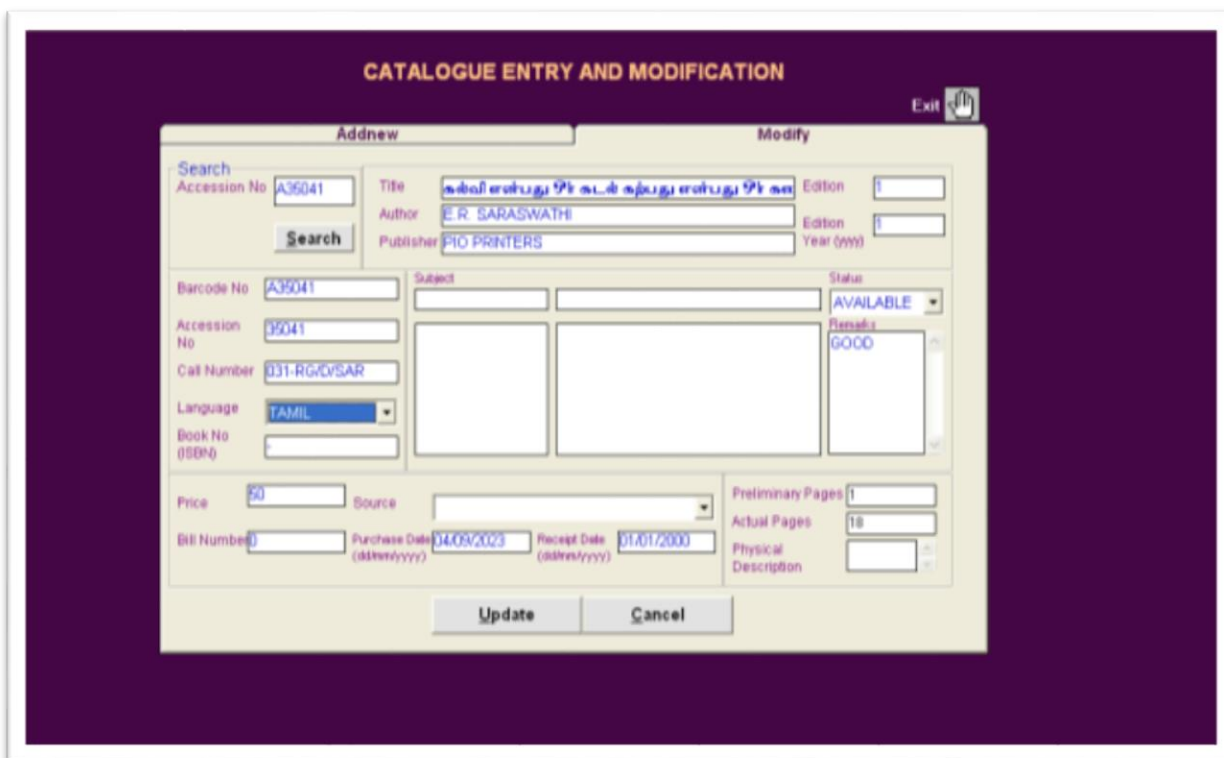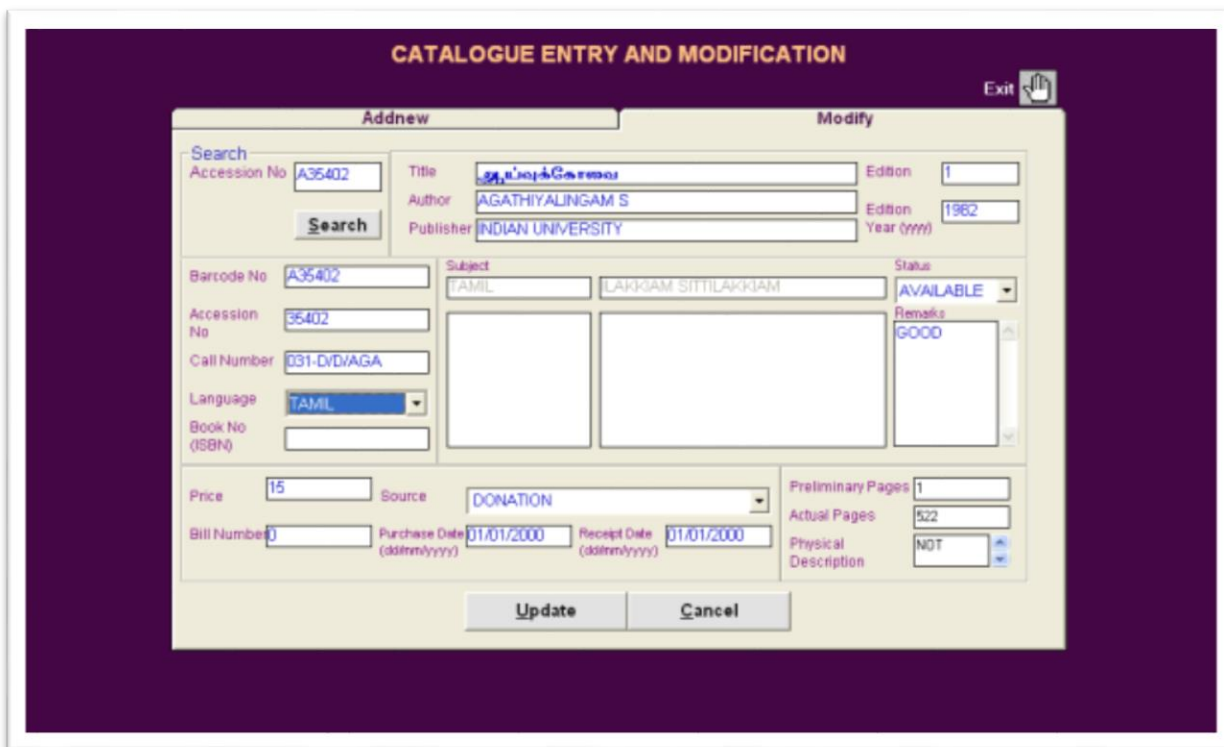*Home Screen of the ILMS (Integrated Library Management System)*

ILMS Menu
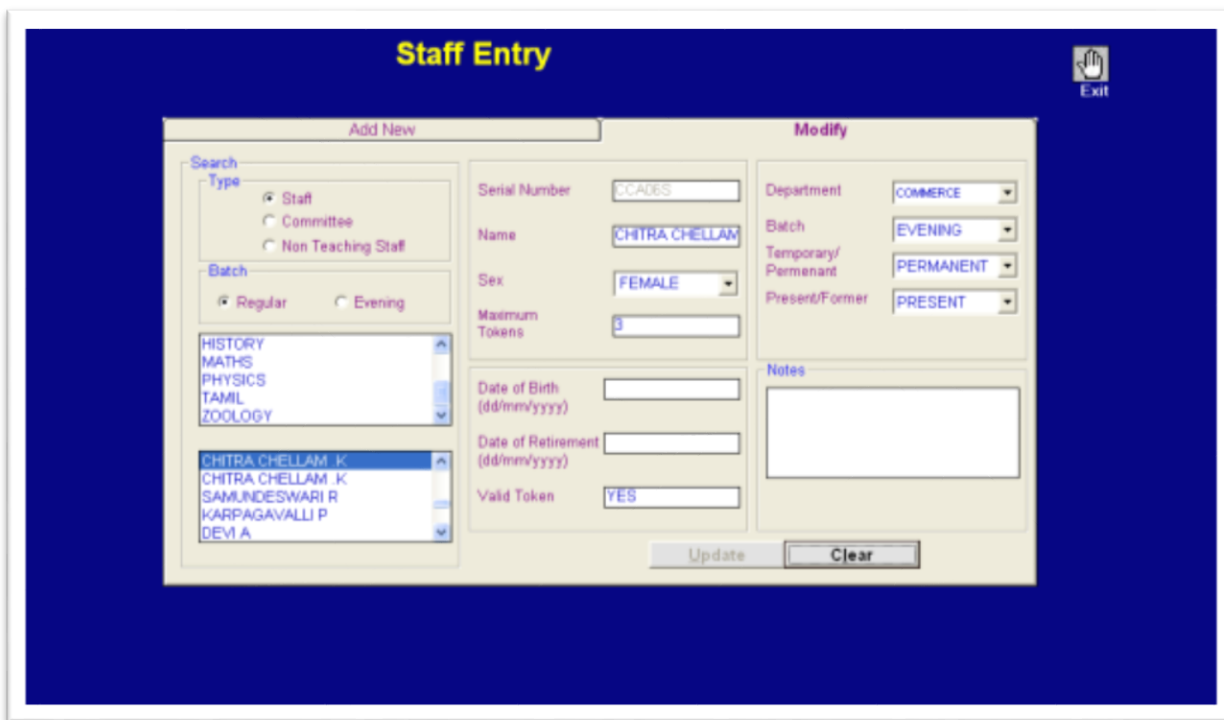
Users "log in" enabled with Password Protection

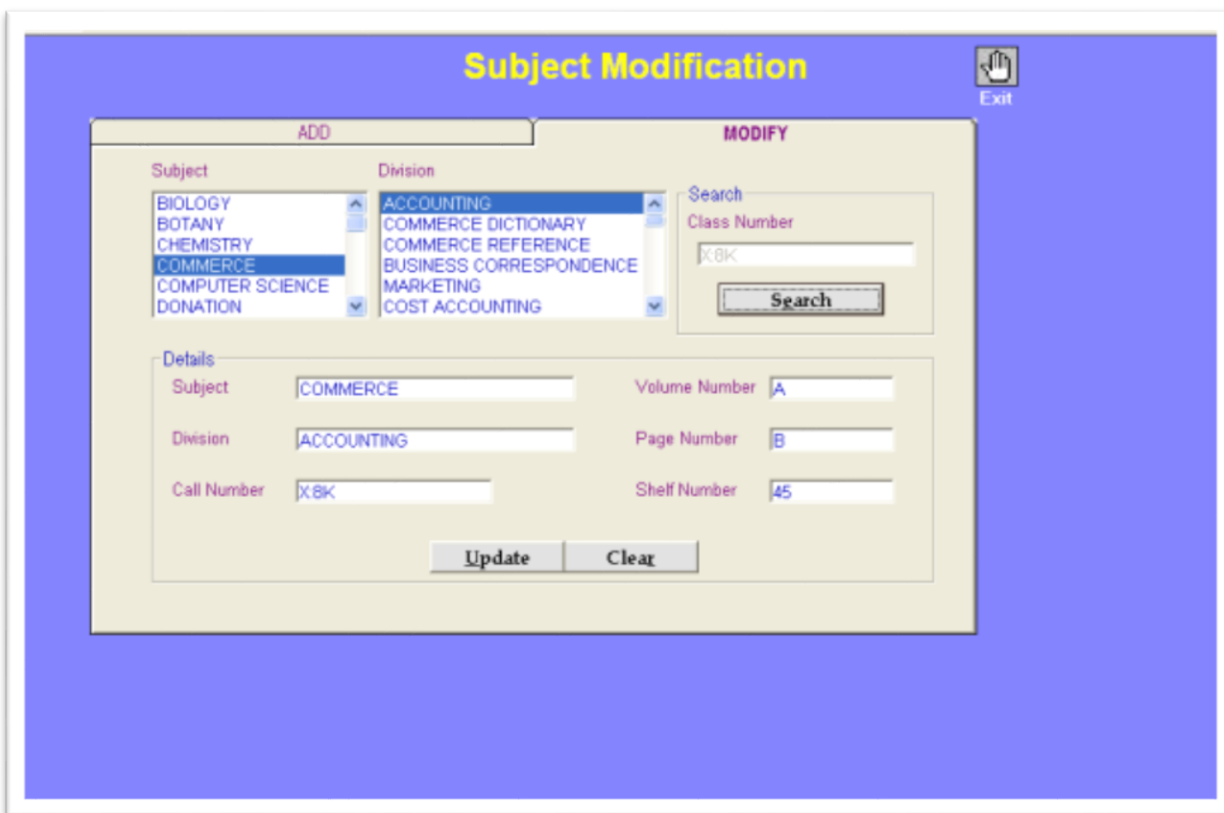*"Student Entry" menu, to access constraints and the related details*

"Books / Catalogue Entry" menu to add books to the digital format of the catalogue

"Modify" menu used after the books are being entered in the library database

"Staff Entry" menu used to add, edit and modify the details of the staff members

"Subject Modification" menu used to add OR include various new subject categories

"Borrow" menu for books that are issued to the students on day-to-day basis

"Renewal" menu used to renew the books to the students

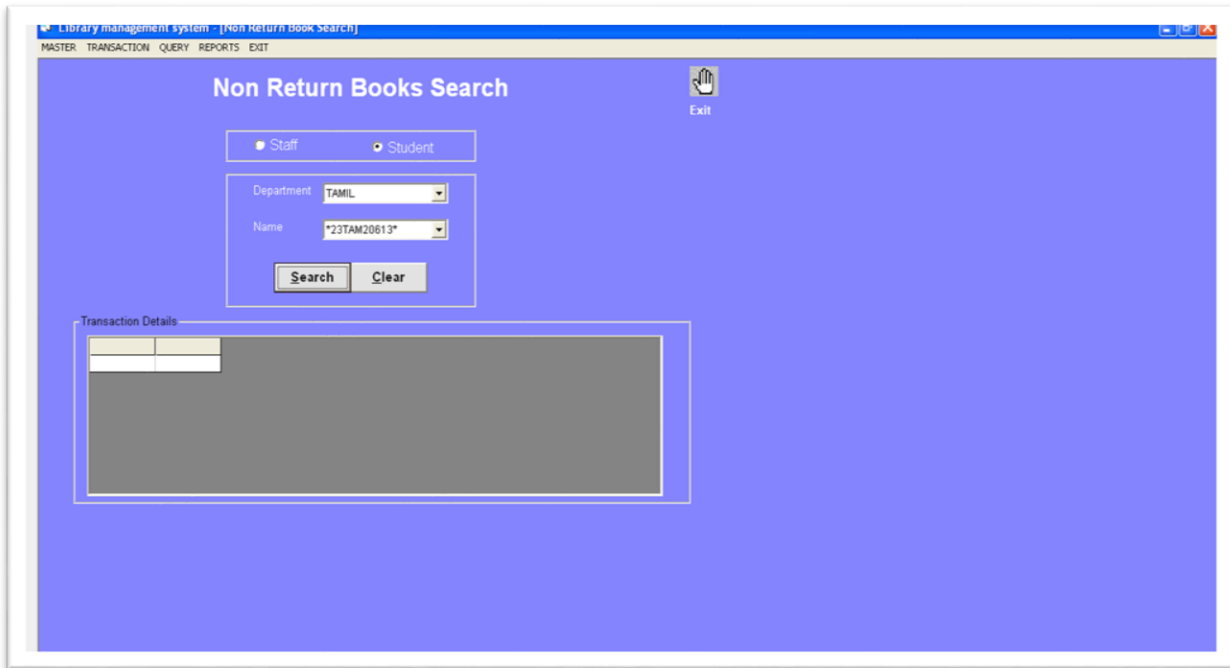*"Return" menu used to record the entries of the books*

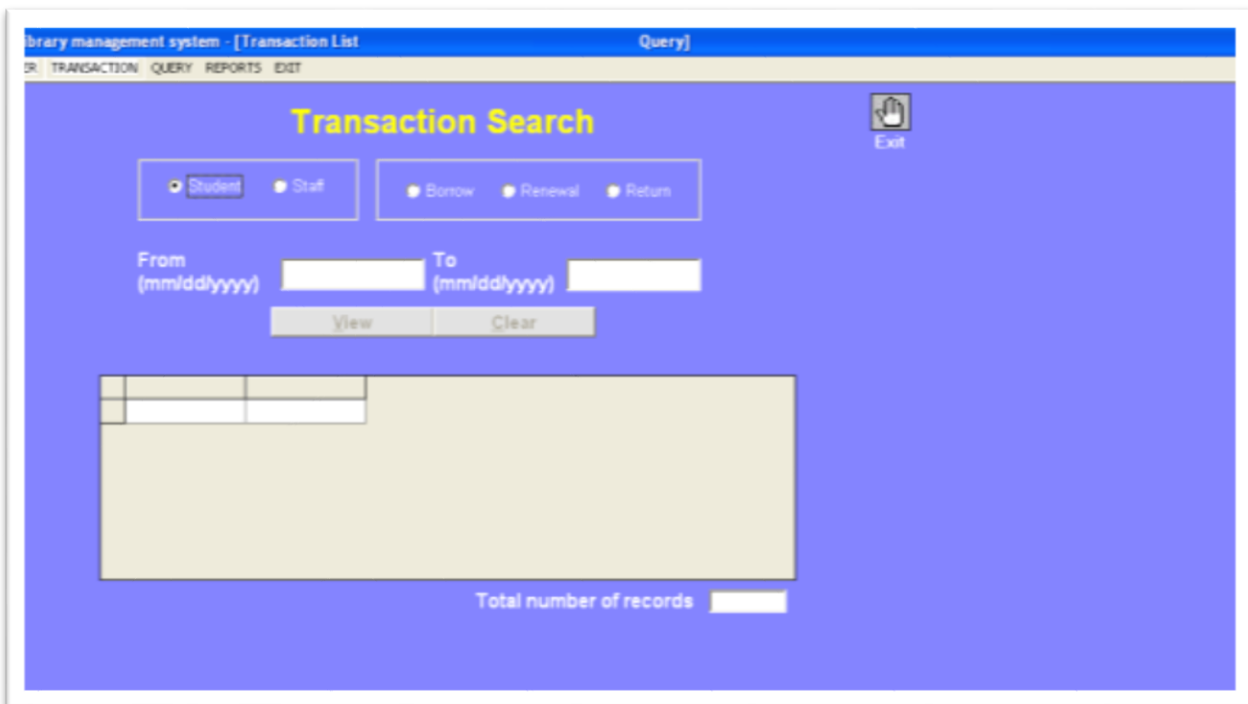*"Books Search" menu used to search books catalogue*
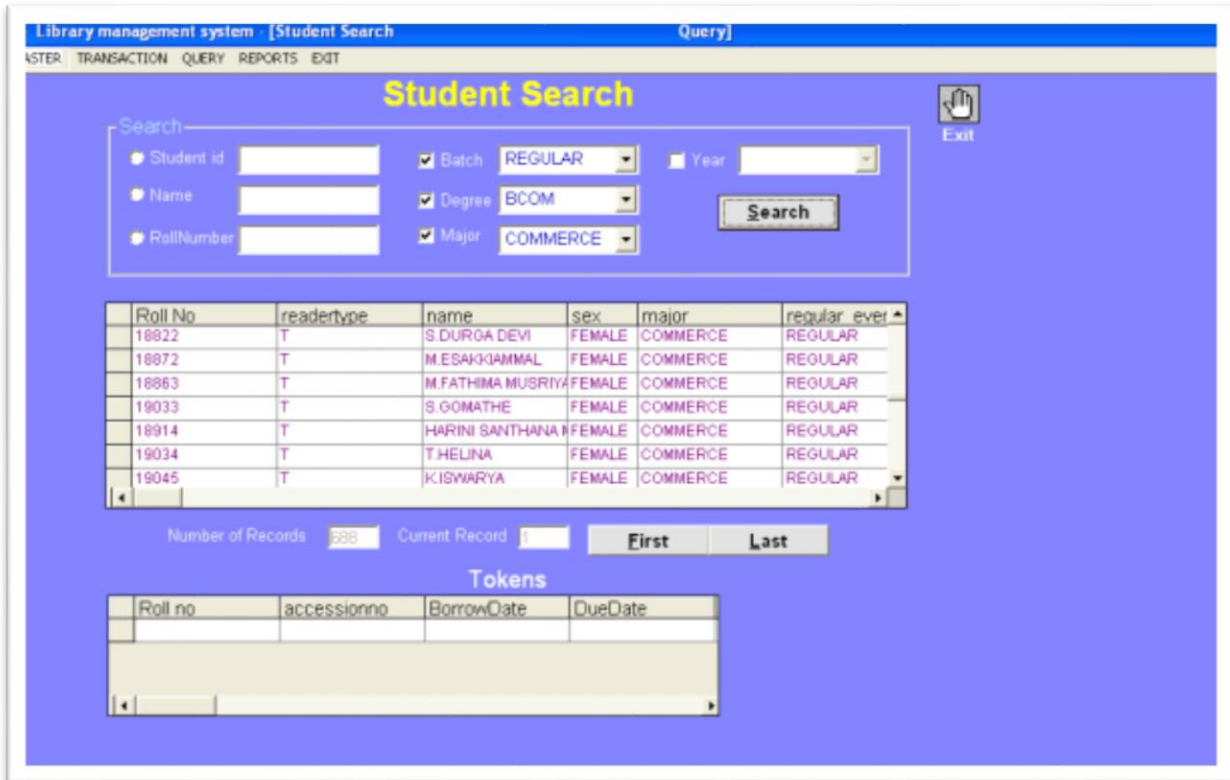
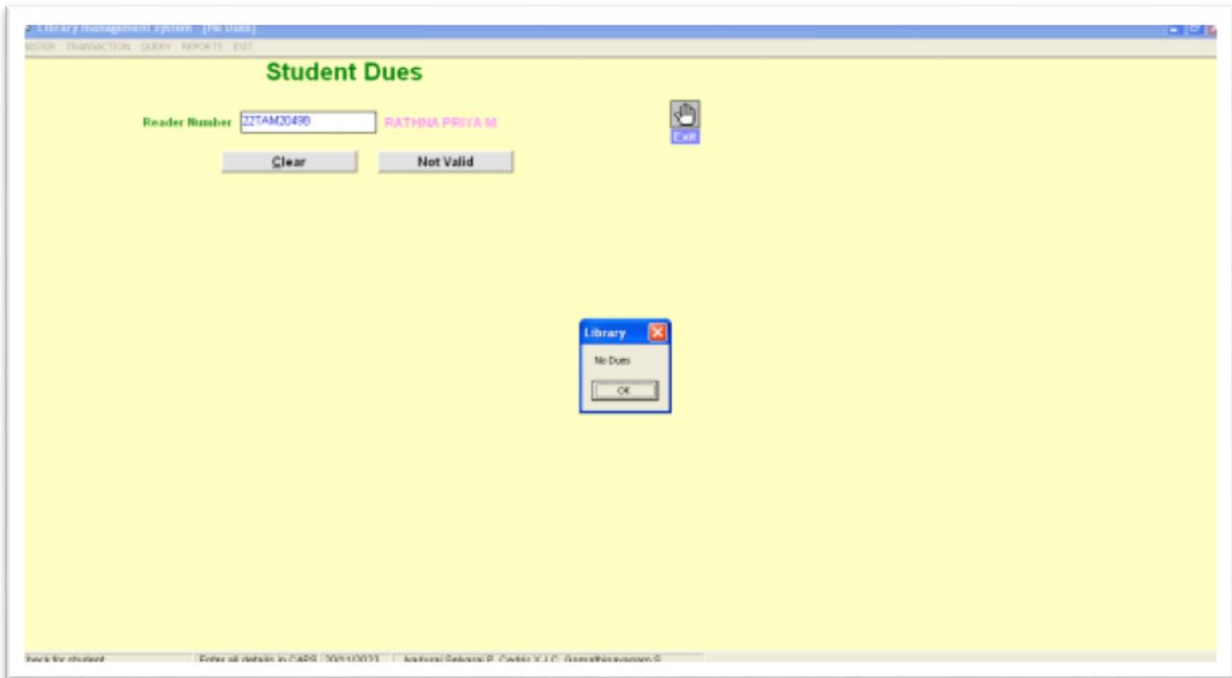*"Student Search" menu used to trace, find and verify the details of a student*
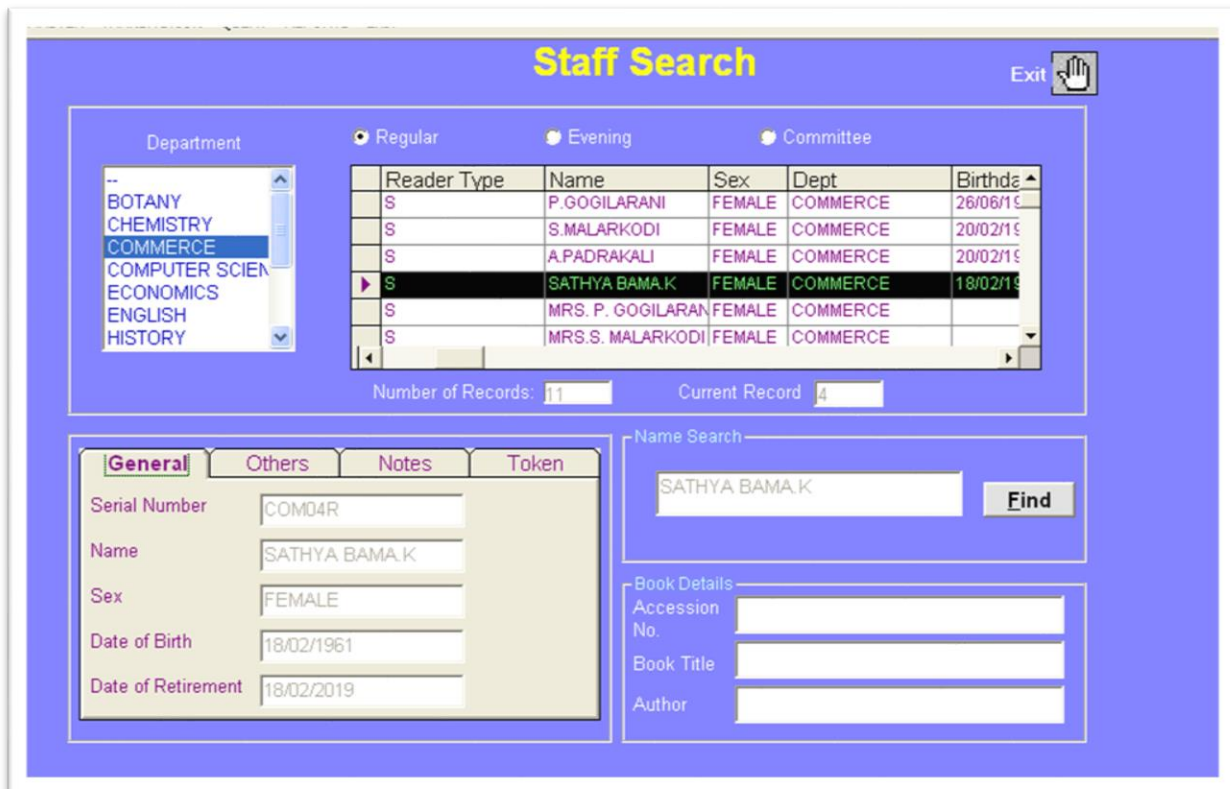
"Staff Search" menu used to trace, find and verify the details of a staff

"Non Return Books Search" menu used to collect the details of a user*

"Transaction Search" menu compiles the details of books borrowed, renewed, returned

"No Dues" menu for students