



CRITERION 5

SSR CYCLE IV

STUDENT SUPPORT AND PROGRESSION

5.1. Student Support

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Grievances Redressal Cell

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2022-2023

Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 4th July 2022 at 2.30 p.m. in Principal's Cabin.

| Subject | Resolution |
|---|--|
| To consider the functioning of Grievances Redressal Cell. | <ul style="list-style-type: none">• To review the functioning of the cell now and then.• To rectify the grievances immediately for the smooth running of the institution. |

Dr. P. Bala Shanmuga Devi
Principal

Dr. R. Selvalatha
Assistant Professor of Tamil

Mrs. S. Sorpalatha
Lawyer

Requisition letter

From

III BCOM-Ist Batch
 APC Mahalaxmi College for Women,
 Thoothukudi

To

The Principal
 APC Mahalaxmi College for Women,
 Thoothukudi

Respected Madam

We are the class of III BCOM - Ist Batch
 We request you to Provide Proper fan facility,
 We need drinking water near Our block,
 In Our class We after get Weired smell
 from Chemistry lab. We need more food items
 in Canteen in low cost. We need Lunch with
 more Varieties in best quality. We hope that
 you will fulfil Our all requested.

Thanking You

Thoothukudi
 14/11/22



14/11/2022

T.R. Lijo
 N. Jayapriya
 J. Sujah
 M. Kalya
 S. G. S. S.

Your's Obediently
 III. BCOM Ist Batch

Requisition letter

LETTER FOR REPLACEMENT

From
 III B.Sc. Mathematics (Aided),
 A.P.C. Mahalaxmi college for Women,
 Thoothukudi.

To
 The Principal,
 A.P.C. Mahalaxmi college for Women,
 Thoothukudi.


Respected Madam,

We would like to bring to your kind notice that the tubelight in our class room does not function properly. We request you to kindly change the tube light for us. We would be glad if you do the needful.

Thanking You

Thoothukudi
 14.11.2022

Yours obediently,
 V. Deebikaa.
 G. Parameshwari
 S. Varsha
 P. Anusha
 F. Anantha Lakshmi
 R. Selvakishni
 S. Umadhathi
 S. Vishnuvijaya
 K. Mahalakshmi


 14/11/2022

Requisition letter

Department of Commerce (Aided),
 A.P.C. Mahalaxmi College for Women,
 Thoothukudi.

To

The Principal,
 A.P.C. Mahalaxmi College for Women,
 Thoothukudi.

Respected Madam,

Sub: Suggestions and Complaints regarding our
 campus

Here, we are listing down the suggestions
 and complaints on behalf of our department
 students. We need more computers for practical
 classes, the existing computers are also not working
 properly. We need Industrial visit as a part of
 our career guidance. We need some basic restroom
 facilities like mug, bucket, locks and dustbin in
 restroom. We like to increase quantity in canteen
 foods. We need changes in college timing as half-
 working day. To extend the auditorium in order to
 accomodate all students including P.E. We need the
 bus facility. We want extra fan and light facilities
 in class room. Please do consider our suggestions
 and complaints and fulfill as soon as possible.

Thanking You.

Place: Thoothukudi

Date: 14/11/2022.

Yours Obediently,

P. Devi Nattay.

S. Keerthana.

I. Rajeswari

T. Susmitha

P. Aranya

R. Jeya Shree

T. Rubhashree

K. Poorna Lakshmi

Iswarya K

M. Romya

M. Sabara

Yashree A.s.p



14/11/2022

Minutes



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI - 628002

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women held on 14.11.2022 at 1.15 PM at the premises of A.P.C. Mahalaxmi College for Women.

| SUBJECT | RESOLUTION |
|---|--|
| To consider and discuss about providing rest room facilities such as mug, bucket, lock and dust bin. To increase food quantity and in our college canteen and to provide an extra fan, and light facilities in our college class rooms. | It was resolved that for providing rest room facilities such as mug, bucket, lock and dust bin, to increase food quantity in our college canteen and to provide an extra fan, and light facilities in our college class rooms on Dec 2022. |

PRINCIPAL

Dr. P. BALA SHANMUGA DEVI
A.P.C. Mahalaxmi College for Women,
Thoothukudi.

Dr.R. SELVALATHA
Assistant Professor of Tamil,
A.P.C. Mahalaxmi College for Women,
Thoothukudi.

Report




A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI - 628002

GRIEVANCE REDRESSAL CELL

Report (2022-2023)

Date: 14.11.2022

On behalf of the Grievances Redressal Cell, a meeting was arranged on 14.11.2022 for office bearers and student representatives. Our college chairman requested for drinking water and fan facility. She also requested to increase food quantity and variety in our college canteen. It was represented to our management by Grievances Redressal Cell for taking necessary steps. All the above said problems were redressed by our management in the month of Nov, 2022.


14/11/2022
PRINCIPAL

PRINCIPAL
A.P.C. Mahalaxmi College For Women
THOOTHUKUDI - 2

Requisition letter

From : — Mrs. Jothi .
 The class representative
 III - BA English
 A.P.C Mahalaxmi college for women
 Thoothukudi.

To :
 The principal,
 A.P.C Mahalaxmi college for women .
 Thoothukudi

Through :
 The Head of the Department
 A.P.C Mahalaxmi college for women
 Thoothukudi

Respected Madam,

We the students of III BA
 English Department request you to
 change the Fee which is running
 slowly and we cannot bare the
 hotness . so please kindly take the
 possible Measures.

Thanking you
 yours faithfully

28.03.2023.
 P.T.O.

Revised the
 existing fees
 of provide
 additional one
 fee.
 28/3/23

28/03/2023

Signature of the class students:

U. Subalakshmi
 N. Soundarapandimugasakthi
 A. Parameeswari
 G. Sharmila
 M. Sweta
 S. Mahalakshmi
 D. Poodeepa Rajanavis
 V. Annie Princy Ebenezer
 J. Mariya Selga
 A. Mani Selvi
 D. Thangapradeepa
 A. Sarma Devi
 M. Sangatha
 G. Biglithin Mary
 S. Abiraya
 A. Pakyalakshmi
 C. Karri Devi
 H. Muthulingapoomika
 S. Shanbagapriya
 M. Sathya Jothi
 P. Vethash
 M. Sivaniya
 A. Sathya
 T. Guou Sakthi
 M. Nivetha
 B. R.

M. Francis
 S. Muthu Malathy
 M. Nithya
 P. Parameswari
 M. Sathya
 A. Michael Augustha Mary
 P. Dasi
 A. Piyalashini
 S. Poli
 S. Chitra
 V. Swetha
 M. Parvathi
 A. Akila
 A. Vanthi
 P. Banu Pri
 P. S. Piyadhi
 M. Mahesh Piyadhi
 R. Jaffni Grace
 R. Jeyya
 G. Indhu
 S. Sreya Rethinam
 N. Matati
 V. Banu Priya
 E. Mayarika

Report



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI - 628002

GRIEVANCE REDRESSAL CELL

Report (2022-2023)

Date: 28.03.2023

On behalf of the Grievances Redressal Cell, a meeting was arranged on 28.03.2023 for office bearers and student representatives. Our college chairman requested for change a fan due to run slowly. It was represented to our management by Grievances Redressal Cell for taking necessary steps. All the above said problems were redressed by our management in the month of March, 2023.

PRINCIPAL

PRINCIPAL
A.P.C. Mahalaxmi College For Women
THOOTHUKUDI - 2

2021-2022

Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 18th January 2022 at 2.30 p.m. in Principal's Cabin.

| Subject | Resolution |
|---|---|
| To consider the functioning of Grievances Redressal Cell. | <ul style="list-style-type: none"> • To review the functioning of the cell now and then. • To rectify the grievances immediately for the smooth running of the institution. |



Dr. N. Meenakumari

Principal



Dr. R. Selvalatha

Assistant Professor of Tamil



Mrs. S. Sornalatha

Lawyer

Minutes

**A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI – 2**

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women held on 08.04.2022 at 2 P.M. at the premises of A.P.C. Mahalaxmi College for Women, Thoothukudi.

SUBJECT

To consider and discuss about water and toilet facilities for all students.

RESOLUTION

It was resolved that water and toilet facilities will be arranged for the students on April 2022.

N. Meenakumari

Dr.N.Meenakumari

Principal

A.P.C. Mahalaxmi College for Women
Thoothukudi.

R. Selvalatha

Dr. R.Selvalatha

Assistant Professor of Tamil

A.P.C. Mahalaxmi College for Women
Thoothukudi.

Report

A.P.C.MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI

GRIEVANCES REDRESSAL CELL

REPORT

2021-2022

On behalf of the Grievances Redressal Cell, a meeting was arranged on 08.04.2022 for office bearers and student representatives. Our College Chairman discussed about water problem as well as toilet facilities in our college for all the students. It was represented to our management by Grievances Redressal Cell for taking necessary steps. Now the water and toilet facilities were redressed by our management in the month of April 2022.

N. N. Suresh Kumar
Principal

PRINCIPAL
A.P.C. Mahalaxmi College For Women
THOOTHUKUDI - 2

Report



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI - 628002

GRIEVANCE REDRESSAL CELL

Report (2021-2022)

Date: 11.04.2022

On behalf of the Grievances Redressal Cell, a meeting was arranged on 11.04.2022 for office bearers and student representatives. Our college chairman discussed about for impure water available in water tank, to construct wash basins, tube light and fan facility in our college canteen for all the students. It was represented to our management by Grievances Redressal Cell for taking necessary steps. Now impure water available in water tank and to construct wash basins, tube light and fan were redressed by our management in the month of April, 2022.

N. Narasimamali

PRINCIPAL

PRINCIPAL
A.P.C. Mahalaxmi College For Women
THOOTHUKUDI - 2

Requisition letter

From

The Student Council,
A.P.c. Mahalaxmi College for Women,
Thoothukudi.

To

The Principal,
A.P.c. Mahalaxmi college for Women,
Thoothukudi

Through.

The co-ordinator,
Grievances Redressal Cell,
A.P.c. Mahalaxmi college for Women,
Thoothukudi

Respected Madam,

Subj: Requesting for more and hygienic restroom facilities.

We are writing this letter on behalf of our students to bring to your kind notice about the inadequate restroom facilities in our campus.

As all the restrooms are under construction process, students of 11 departments are to use the restrooms near old building simultaneously. Though it is cleaned by the scavengers, there is a bad odour because of usage by vast number of students. So please kindly open at least one restroom for usage by postponing

the construction work. There is no proper facility
for disposing napkins inside the restrooms,
lack of mugs and door locks.

Thanking you.

Thoothukudi:

18.04.2022

N. Manojkumari
18-4-22

Yours Obediently,
Members of Student
Council

V. Dhanu .

Minutes

**A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI - 628002**

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women held on 18.04.2022 at 1.15 PM at the premises of A.P.C. Mahalaxmi College for Women.

| SUBJECT | RESOLUTION |
|---|---|
| To consider and discuss about for more hygiene rest room in our college for all students. | It was resolved that for more hygiene rest room in our college will be arranged for the students on April 2022. |

N. Meenakumari

PRINCIPAL

Dr. N. MEENAKUMARI

A.P.C. Mahalaxmi College for Women,

Thoothukudi.

Dr. R. Selvalatha

Dr.R. SELVALATHA

Assistant Professor of Tamil,

A.P.C. Mahalaxmi College for Women,

Thoothukudi.

Report

A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI -

GRIEVANCE REDRESSAL CELL

Report (2021-2022)

Date: 18.04.2022

On behalf of the Grievances Redressal Cell, a meeting was arranged on 18.04.2022 for office bearers and student representatives. Our college chairman discussed about for more hygiene rest room in our college for all the students. It was represented to our management by Grievances Redressal Cell for taking necessary steps. Now more hygiene rest room and disposing napkin facilities were redressed by our management in the month of April, 2022.

N. Neerajumali
PRINCIPAL

PRINCIPAL
A.P.C. Mahalaxmi College for Women
THOOTHUKUDI

Requisition letter

From
The students Council Members,
A.P.C. Mahalaxmi College for Women,
Thoothukudi

To
The Management,
A.P.C. Mahalaxmi college for Women,
Thoothukudi.

Respected Madam,
sub: Thanking the college management for
satisfying our ordess.

We, the students of your college,
are writing this letter for satisfying ~~our~~ basic
needs which we sought from you on the
letters dated 11.04.22 and 18.04.22 through
Grievances Redressal Cell we thank you for
responding us.

Thanking You

Thoothukudi
26.04.2022

Forwarded
N. Neenabummai
26-04-22.

Yours Faithfully,
Students Council
Members.

Minutes



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI - 628002

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women held on 26.04.2022 at 1.15 PM at the premises of A.P.C. Mahalaxmi College for Women.

| SUBJECT | RESOLUTION |
|---|---|
| To consider and discuss about for Our college chairman discussed about all the grievances were rectified in this semester by our management of this institution for all the students. It was represented to our management by Grievances Redressal Cell for taking necessary steps. | It was resolved that for all the grievances were rectified in this semester by our management of this institution for all the students on April 2022. |

N. Meenakumari

PRINCIPAL

Dr. N. MEENAKUMARI
A.P.C. Mahalaxmi College for Women,
Thoothukudi.

R. Selvalatha

Dr.R. SELVALATHA
Assistant Professor of Tamil,
A.P.C. Mahalaxmi College for Women,
Thoothukudi.

Report



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI - 628002

GRIEVANCE REDRESSAL CELL

Report (2021-2022)

Date: 26.04.2022

On behalf of the Grievances Redressal Cell, a meeting was arranged on 26.04.2022 for office bearers and student representatives. Our college chairman discussed about all the grievances were rectified in this semester by our management of this institution for all the students. It was represented to our management by Grievances Redressal Cell for taking necessary steps. They were recorded our college management satisfied our student accomplishments. Now all the issues were redressed by our management in the month of April, 2022.

N. Maerakumasi

PRINCIPAL

PRINCIPAL
A.P.C. Mahalaxmi College For Women
TUTICORIN 2

2020-2021

Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Grievances Redressal Cell

2020-2021

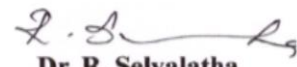
Grievances represented by Student Chairman for the academic year 2020-2021 and action taken are given below:

| Grievances Represented | Action Taken |
|--|---|
| Schedule the timing for internal test in the evening due to non-availability of personal mobile. | Tests were scheduled for the evening so that the students could use their parents' mobile to upload their answer scripts for the internal test. |
| Need additional time for submission of internal and external answer sheets. | Students were permitted to submit the external answer script the next day if they lived far away from the college. |



Dr. N. Meenakumari

Principal



Dr. R. Selvalatha

Assistant Professor of Tamil

2019-2020

Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 4th July 2019 at 1.30 p.m. in Principal's Cabin.

| Subject | Resolution |
|---|--|
| To consider the functioning of Grievances Redressal Cell. | <ul style="list-style-type: none">• To review the functioning of the cell now and then.• To rectify the grievances immediately for the smooth running of the institution. |

N. Meenakumari
Dr. N. Meenakumari
Principal

Dr. R. Selvalatha
Dr. R. Selvalatha
Assistant Professor of Tamil

Mrs. S. Sornalatha
Mrs. S. Sornalatha
Lawyer

Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 4th July 2019 at 1.30 p.m. in Principal's Cabin.

| Subject | Resolution |
|---|---|
| To consider the functioning of Grievances Redressal Cell. | <ul style="list-style-type: none"> • To review the functioning of the cell now and then. • To rectify the grievances immediately for the smooth running of the institution. |

N. Meenakumari

Dr. N. Meenakumari

Principal

R. Selvalatha

Dr. R. Selvalatha

Assistant Professor of Tamil

Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 3rd September 2019 at 1.30 p.m. in Principal's Cabin.

| Subject | Resolution |
|---|---|
| To consider introducing skill-oriented courses for the students as suggested by Student Chairman. | It was decided to introduce skill-oriented certificate courses during the even semester of this academic year by signing MoU with reputed industry or university. |

N. Meenakumari

Dr. N. Meenakumari

Principal

Dr. R. Selvalatha

Dr. R. Selvalatha

Assistant Professor of Tamil

Report**A.P.C. Mahalaxmi College for Women, Thoothukudi – 2****Grievances Redressal Cell****2019-2020****Report**

During this academic year, only one suggestion was received from Student Chairman, that is to introduce skill-oriented courses. No grievances from students were received by Grievances Redressal Cell during this year. Memorandum of Understanding was signed with Institute of Entrepreneurship and Career Development (IECD), Bharathidasan University, Trichy on 21st February 2020 for conduct of 19 skill-oriented courses. But, due to COVID 19 lockdown, the conduct of classes for students was postponed and it was decided to take when the situation come backs to normal.

N. Manakumari
Principal
PRINCIPAL

**A.P.C. Mahalaxmi College For Women
TUTICORIN-2.**


2018-2019

Minutes


A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 19th July 2018 at 12.45 p.m. at the premises of A.P.C. Mahalaxmi College for Women, Thoothukudi.


| Subject | Resolution |
|---|---|
| To consider the functioning of Grievances Redressal Cell. | <ul style="list-style-type: none"> To review the functioning of the cell now and then. To rectify the grievances immediately for the smooth running of the institution. |

Members:Dr. R. Selvalatha 


Assistant Professor of Tamil

Ms. B. Abinaya Bharathi 

Assistant Professor of English

Dr. T. Chellammal 

Assistant Professor of Commerce

Mrs. S. Sornalatha 

Lawyer

Principal
PRINCIPALA.P.C. Mahalaxmi College For Women
TUTICORIN-2.


Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2


Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 19th July 2018 at 12.45 p.m. at the premises of A.P.C. Mahalaxmi College for Women, Thoothukudi.

| Subject | Resolution |
|---|---|
| To consider the functioning of Grievances Redressal Cell. | <ul style="list-style-type: none"> To review the functioning of the cell now and then. To rectify the grievances immediately for the smooth running of the institution. |


Members:

Dr. R. Selvalatha 

Assistant Professor of Tamil

Ms. B. Abinaya Bharathi 

Assistant Professor of English

Dr. T. Chellammal 

Assistant Professor of Commerce



Principal
PRINCIPAL
A.P.C. Mahalaxmi College For Women
TUTICORIN-2.

Minutes


A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 18th August 2018 at 12.45 p.m. at the premises of A.P.C. Mahalaxmi College for Women, Thoothukudi.


| Subject | Resolution |
|--|---|
| To consider the suggestions forwarded to Grievances Redressal Committee. | <ul style="list-style-type: none"> • It was resolved to set up student amenities centre. • It was resolved to install incinerator & • It was resolved to level the playground. |

Members:Dr. R. Selvalatha 

Assistant Professor of Tamil

Ms. B. Abinaya Bharathi 

Assistant Professor of English

Dr. T. Chellammal 

Assistant Professor of Commerce


Principal
PRINCIPAL
A.P.C. Mahalaxmi College For Women
TUTICORIN-2.

Permission letter

From

A.Sundari,
Students' Chairman,
A.P.C. Mahalaxmi College for Women,
Tuticorin - 628 002.

To

The Principal,
A.P.C. Mahalaxmi College for Women,
Tuticorin - 628 002.

Through

Grievance Redressal Committee

Respected madam,

As a chairman of this college,
I have the responsibility to inform
you about the willingness of the students
to celebrate the Pongal Festival class
wise. So I request you to help
us to get permission from the
Principal. Please kindly do the needful

Thanking You,

Place : Tuticorin
Date : 20.12.2018

Yours Faithfully,
A.Sundari

S. Sundari
20/12/18

K. Saranya Same
21.12.18


Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2


Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 28th December 2018 at 12.45 p.m. at the premises of A.P.C. Mahalaxmi College for Women, Thoothukudi.

| Subject | Resolution |
|--|---|
| To consider celebration of department wise Pongal. | It was resolved to conduct department wise Pongal on 10.01.2019 as per the request by students' Chairman. |


Members:

Dr. R. Selvalatha 

Assistant Professor of Tamil

Ms. B. Abinaya Bharathi 

Assistant Professor of English

Dr. T. Chellammal 

Assistant Professor of Commerce


K. Sathyaaram

Principal
PRINCIPAL

**A.P.C. Mahalaxmi College For Women
TUTICORIN-2.**

Photo



Department wise Pongal Celebrated

Requisition letter

From

A. Sundari,
Students' Union Chairman,
III B.Sc. Mathematics,
A.P.C. Mahalaxmi College for Women,
Tuticorin - 2.

To

The Principal,
A.P.C. Mahalaxmi College for Women,
Tuticorin - 2.

Through:

Grievance Redressal Cell

Respected madam,

As the reverse osmosis (R.O) purifier
is not in the proper condition to
use, I request you to do the needful

Thanking You

Tuticorin,
04.04.2019

Yours Faithfully,
A. Sundari

G. Sundari
N/S/P
04/04/19


Minutes

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2


Minutes of the meeting of Grievances Redressal Cell of A.P.C. Mahalaxmi College for Women, Thoothukudi for Women held on 5th April 2019 at 1.00 p.m. at the premises of A.P.C. Mahalaxmi College for Women, Thoothukudi.

| Subject | Resolution |
|---|--|
| To consider the grievance submitted by the Student Chairman | It was resolved to repair the RO plant immediately and to provide drinking water in mud pots at various places for students. |


Members:

Dr. R. Selvalatha 

Assistant Professor of Tamil

Ms. B. Abinaya Bharathi 

Assistant Professor of English

Dr. T. Chellammal 

Assistant Professor of Commerce



Principal

A.P.C. Mahalaxmi College For Women
TUTICORIN-2.

Requisition letter

From

A. Sundari,
Students' Union Chairman,
III B.Sc. Mathematics,
A.P.C. Mahalaxmi College for Women,
Tuticorin-2.

To

The Principal,
A.P.C. Mahalaxmi College for Women,
Tuticorin-2.

Through:

Grievance Redressal Cell

Respected madam,

We thank you for providing drinking
water through clay pot. It was very
helpful for us.

Thanking you,

Tuticorin,
08.04.2019.

Yours Faithfully,
A. Sundari

J. Sundar N/S
8/4/19

Report

A.P.C. Mahalaxmi College for Women, Thoothukudi – 2

Grievances Redressal Cell

2018-2019

Report

Students represented their grievances through the Student Chairman and proper action has been taken immediately. Grievances represented and the action taken are given in the below:

| Grievances Represented | Action Taken |
|--|--|
| To set up amenities centre for students. | An Amenities Centre was set up with facilities for typing, taking print out, photo copies, and spiral binding. |
| To level the playground | Kho-Kho ground, kabaddi ground and 150 mts non-stranded track were levelled using relevant equipment. |
| To install Incinerator | An Incinerator was installed in the toilet immediately. It was decided to install more incinerators in future. |
| To celebrate Department wise Pongal | Students were permitted to celebrate Pongal Department wise. |
| To rectify RO plant. | The RO plant was repaired immediately. |

K. Sathyabama

Principal

PRINCIPAL

A.P.C. Mahalaxmi College For Women
TUTICORIN-2.