



A.P.C. MAHALAXMI COLLEGE FOR WOMEN

THOOTHUKUDI - 2



CRITERION 6

SSR CYCLE IV

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.3. Faculty Empowerment Strategies

6.3.1: The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Filled Up CAS Form

**DIRECTORATE OF COLLEGIATE EDUCATION
CHENNAI
APPLICATION FORM FOR PROMOTION
UNDER CAREER ADVANCEMENT SCHEME OF THE UGC
FOR COLLEGE TEACHERS**

(As per the conditions laid down in G.O.(Ms) No.5, Higher Education (H1) Department, Dated 11.01.2021)
(TO BE SUBMITTED IN DUPLICATE)
(Use Separate Forms if applying for more than one category of CAS)

i	Senior Assistant Professor (Pay Level 10 to 11) -	<input checked="" type="checkbox"/>
ii.	Selection Grade Assistant Professor (Pay Level 11 to 12)	<input type="checkbox"/>
iii.	Associate Professor (Pay Level 12 to 13A)	<input type="checkbox"/>

(Tick whichever is applicable)

PART –A
GENERAL INFORMATION AND ACADEMIC PROFILE

1. Name (in Block Letters) : **Ms. R. VADIVUKARASI**

1. a. Father's Name : Mr. RAMAIAH . E

b. Mother's Name : Mrs. MUTHULAKSHMI. K

2. Department : **ENGLISH**

3. College presently working in : A.P.C. MAHALAXMI COLLEGE FOR WOMEN
(AIDED) THOOTHUKUDI – 628002.

5. Date of Birth : 04-09-1987

6. Gender : Female

7. Category (tick the category) : ~~OC~~/~~BC~~/~~BC(M)~~ / **MBC** /~~SC~~/~~SC(A)~~/~~ST~~

8. Date of appointment / Career Advancement as

a. Assistant Professor (Pay Level 10) : 12-02-2016

b. Senior Assistant Professor (Pay Level 11) :

c. Selection Grade Asst Professor (Pay Level 12):

9. Current Designation & Pay Level : ASSISTANT PROFESSOR
(Ordinary Grade) Level .10

10. a. Position and Pay Level applying for : ASSISTANT PROFESSOR
(Senior Scale) Level.11
b. Date of eligibility for Career Advancement : 12-02-2021
11. Address for correspondence (with Pin code) : Ms.R.VADIVUKARASI
Assistant Professor of English,
A.P.C.Mahalaxmi College for Women
Thoothukudi -628002
12. Permanent Address (with Pin code) : Ms.R. Vadivukarasi,
1/19, Middle Street, Vellur,
Srivaikundam(tk), Thoothukudi Dt.
628621
13. Mobile No. 6383186602 Landline No. -
Email: rvadivukarasi007@gmail.com

13. Academic Qualifications (copies of certificates to be enclosed):

Examination	Subject(s)	Name of the Board/ University	Year of Passing	Percentage of Marks obtained	Division /Class/ Grade
SSLC	Tamil, English, Maths, Science, History & Geography	Board of Secondary Exams, Tamilnadu	2004	74 %	I
HSC	Tamil, English, Maths, Physics, Chemistry, Biology	Board of Higher Secondary Exams, Tamilnadu	2006	69 %	I
Under Graduate B.A	B.A.English	Manonmaniam Sundaranar University	2009	69 %	I
Post Graduate M.A	M.A.English	Madurai Kamaraj University	2011	71%	I
Research Degree M.Phil.	M.Phil English	University of Madras	2014	65%	I
Other Academic Qualifications (if any, specify)	1)NET 2) Computer on Office Automation 3)Typewriting English	1) UGC 2) Department of Technical Education 3) Department of Technical Education	1) 2013 2) 2010 3) 2010		2.I 3.II

14. Research Degree(s) (copies of certificates to be enclosed):

Degrees	Title	Date of year of award	University
M.Phil	Confessional Female Identity in the Select Poems of Maya Angelou	April 2014	University of Madras, Chennai

Particulars of NET / JRF / SLET / SET/ GATE etc.

Name of the Test	Conducting Body	Month & Year	Roll Number	Subject	Score, if applicable
NET (National Eligibility Test for Lectureship)	UGC (University Grants Commission)	21.10.2013	36300053	English	-

15. Designation held & Colleges worked ^{before and} after joining Government Collegiate Service:

Designation	Department	College	Date		Grade Pay
			From	To	
Assistant Professor (FDP Substitute)	English	Aditanar College of Arts of science, Tiruchendur	12.02.2016	23.08.2017	AGP 6000
Assistant Professor	English	A.P.C.Mahalaxmi Collegefor Women, Thoothukudi-02	24.08.2017	till date	AGP 6000

16. Teaching Experience (~~Government~~ ¹ / Government Aided):

P.G. level : 2 years
U.G. level : 5 years 6 months

17. Research Experience : -
(Excluding years spent in M.Phil / Ph.D.)

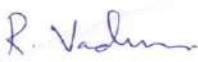
18. Fields of specialization under the Subject/Discipline

- (a) Afro- American Literature
- (b) World Literature

19. Orientation / Refresher / Other Courses attended*:
(Enclose copies of the courses attended)

Name of the Course	Academic Staff College, University	Duration in Days	From –To (Mention Date here)
Orientation Program (Offline)	UGC- HRDC Bharathiar University, Coimbatore.	28 Days	17.05.2018 to 13.06.2018
Refresher Course (Offline)	UGC- HRDC Bharathidasan University, Tiruchirappalli	14 Days	01.08.2019 to 14.08.2019
Two- Week FDP Advanced Concepts for Developing MOOCs	MHRD sponsored PPMMNMTT & Teaching Learning center, Ramanujan college, University of Delhi.	14 Days	02.07.2020 to 17.07.2020
4-week Induction / Orientation Program (Online)	MHRD sponsored PPMMNMTT & Teaching Learning centre, Ramanujan college, University of Delhi.	28 Days	04.06.2020 to 01.07.2020
One Week FDP Open-Source Tools for Research (Online)	MHRD sponsored PPMMNMTT & Teaching Learning center, Ramanujan college, University of Delhi.	7 Days	08.06.2020 to 14.06.2020
Two-week online workshop on Comprehensive e-Learning to e-Training guide for Administrative Work	MHRD sponsored PPMMNMTT & Teaching Learning center, Ramanujan college, University of Delhi.	14 Days	25.05.2020 to 05.06.2020
Refresher Course (Online)	UGC – HRDC Pondicherry University Pondicherry	14 Days	06.01.2021 to 19.01.2021
UGC sponsored Online Short-Term course on E- content development (Online)	UGC- HRDC Gujarat University Gujarat	7 days	28.05.2020 to 03.06.2020
*Note:1.	Please refer to 6.4(B) of UGC Regulations 2018, issued on 18.07.2018, page No.80- 82, and G.O.(Ms) No.5, dated 11.01.2021, Page No.37-40, regarding the list of courses / programmes that shall be considered as eligibility criteria for the CAS for college teachers.		
2.	As referred in G.O(Ms).No.5, dated 11.01.2021, Page No.37, under para 6.3 VIII,the requirement for RC and OC for promotion due under CAS shall not be mandatory upto 31 st December 2018.		

Date: 01.09.2021


Signature of the Teacher

PART B:**ACADEMIC PERFORMANCE INDICATORS (API)
FOR PROMOTIONS UNDER CAS OF UGC REGULATIONS 2018****Criteria-I: Teaching**

Academic Year	No.of hours Allotted during the Academic Year	Actual No. of hours spent during the Academic year	Grading* (Good/Satisfactory/ Not Satisfactory)
*2016-2017 (12.02.2016 to 23.08.2017)	<u>odd and even Sem</u> 30 weeks x 14 hours 420 hours	420/420 X100 =100 %	Good <i>Good</i>
* 2017-2018 (24.08.2017 to 31.10.2018)	<u>odd and even Sem</u> 30 weeks x 18hours 540 hours	540/540 x 100 = 100 %	Good <i>Good</i>
2018-2019 (13.01.2017 to 12.01.2018)	<u>odd and even Sem</u> 30 weeks x 18hours 540 hours	540 /540 X100 =100 %	Good <i>Good</i>
2019-2020 (13.01.2018 to 12.01.2019)	<u>odd and even Sem</u> 30 weeks x 18hours 540 hours	540 /540 X100 =100 %	Good <i>Good</i>
2020-2021 (13.01.2019 to 21.01.2020)	<u>odd and even Sem</u> 30 weeks x 18hours 540 hours	540 /540 X100 =100 %	Good <i>Good</i>
*Date of appointment at Aditanar College of Arts and Science, Tiruchendur *Date of appointment at A.P.C.Mahalaxmi College for Women, Thoothukudi			
Overall Grading (for Assessment period)			Good <i>Good</i>
<ul style="list-style-type: none"> ✓ Grading Criteria: (No. of Classes taught / total classes assigned) x 100% ✓ More than 80% = Good, 70-80% = Satisfactory, less than 70% = Not Satisfactory. ✓ Classes Taught includes Sessions of tutorials, lab and other teaching related activities. ✓ Periods of duration spent on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. <p>Note: For further information, please refer to „Annexure II – Table.1 (Assessment Criteria and Methodology for University/College Teachers) – Activity 1” of UGC Regulations 2018, dated 18.07.2018, Page No.104; G.O(Ms) No.5, dated 11.01.2021, Appendix-Table 1, S.No.1, Page No.58-59</p>			

Criteria -II: Involvement in the /college Students related activities/ research activities

Academic Year	Activities	Grading
2016-2017 (FDP Substitute at Aditanar College, Tiruchendur)	1. Students related activities a. Organizing secretary of English Literary Quiz for UG students b. sports day compere	Active participation in 5 activities Good <i>Good</i>
	2. Examinations and evaluation duties assigned a. Invigilation assigned by Aditanar College of Arts and Science , Tiruchendur.	
	3. Publications: 3 a. Published an article in an ISBN Book Critiquing Green Literature in Glocal Context . b. Published 2 articles in a biannual peer reviewed refereed online Journal called ' Journal of English Language Teaching And Literary Studies(JELTALS)' ISSN & ISBN	
	4. Paper Presentation a. National conference at Sarah Tucker College, Tirunelveli. b. National seminars organized by PG and Research Department of English, Aditanar college of Art	

	<p>5.Participation in seminar /Workshop/ conference 5 national and 1 state level</p> <p>a.UGC sponsored One Day National Seminar organized by IQAC, Aditanar College of Arts & Science,Tiruchendur.</p> <p>b. Two UGC sponsored Two day National Workshop organized by IQAC, Aditanar College of Arts & Science,Tiruchendur.</p> <p>c.one day international seminar organized by Aditanar College of Arts & Science,Tiruchendur.</p> <p>d. State Level Seminar organized by Aditanar College of Arts & Science,Tiruchendur.</p> <p>e. One day National seminar on communication skills organized by dept.of English, Aditanar College of Arts & Science,Tiruchendur.</p>	
2017-2018	<p>I.Administrative Responsibilities</p> <p>a. Editor - News Letter (APCM Breeze)</p> <p>b. Attended the Board of Studies Meeting – English (U.G) held at SadakathullaAppa College.</p> <p>c. Handled Bridge course for I B.A History</p> <p>d. Class Advisor/ Incharge of II B.A English</p> <p>e. Mentor for 15 students</p> <p>f. One of the in charge teachers for the NAAC Skit , trained students to enact on the stage with confidence.</p> <p>g. Criterion V incharge in the department</p> <p>h. Remedial coaching for I B.A History</p> <p>i. sports day compere</p>	<p>Active participation in 6 activities</p> <p><i>Good</i></p>

	<p>2. Examinations and evaluation duties assigned a. Invigilation at A.P.C.Mahalaxmi College for Women, Thoothukudi.</p> <p>3. Organizing seminars /conferences/workshops / Guest Lecture a. Organized National workshop The Glamour of Writing GLOW 2018 at A.P.C.Mahalaxmi College for Women, Thoothukudi. b. Organized a Guest Lecture for the students of English Literature to create an awareness on Eco-Literature- invited the resource person M.K.Ravi, Assistant Professor of English, The American College, Madurai.</p> <p>4. Publications a. An article in online, Peer reviewed, Refereed Journal UGC approved Bodhi International Journal of Research in Humanities, Arts and Science b. Peer reviewed: Polemics of Subaltern Consciousness in Academia with ISBN</p> <p>5. Paper Presentation a. National level Presented paper in National conference at Theni Kammavar Sangam college of Technology, Theni. b. International level Presented paper in the two-day International Conference held at Thiruvalluvar university, Vellore. c. International Conference English language, Literature and Linguistics conducted in The American College, Madurai</p>	<p style="text-align: center;">Good</p> <p style="text-align: center; color: green; font-size: 1.5em;">Good</p>
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	<p>6. Participation in seminar /Workshop/ conference:4 international , 2 national and 1 state</p> <p>a) International Conference on Relocating Subalternity: Changing Configurations held in the month of February 15th and 16th, 2018, held at Thiruvalluvar College, Vellore.</p> <p>b. International conference Workshop on at A.P.C.Mahalaxmi College for Women, Thoothukudi.</p> <p>c. International seminar at Aditanar college, Madurai.</p> <p>d. International conference at American College, Madurai</p> <p>e. State level workshop on “Guidance Programme to attend Competitive Examinations”, organized by Department of History, APC Mahalaxmi College</p>	
2018-2019	<p>a. Administrative Responsibilities</p> <p>b. Attended Board of Studies (Bos) meeting at Sadakathullah Appa College, Tirunelveli.</p> <p>c. Spoken English Trainer in the Career Guidance and Placement Cell in 2018</p> <p>d. Deputy Coordinator for the Women Empowerment Cell</p> <p>e. Handled Bridge course for I B.Sc Chemistry</p> <p>f. Class Advisor/ In charge of III B.A English</p> <p>g. Mentor for 15 students</p> <p>h. Criterion VII in charge in the department of English</p> <p>i. In house journal Scribi Biannual Literary Magazine – Circulation</p> <p>j. Remedial Coaching</p> <p>k. sports day compere</p> <p>2. Examinations and evaluation duties assigned</p> <p>a. Additional examiner Part II and Major Valuation at Manonmiam Sundaranar University.</p> <p>b. Invigilation at A.P.C.Mahalaxmi College for Women, Thoothukudi.</p> <p>3. Student related co-curricular, Extension based activities such as</p> <p>a. Sarvodaya Day in charge, coordinated the program</p> <p>b. The Head of English Literary Association organized competitions</p>	<p>Active participation in 9 activities</p> <p>Good</p> <p>Good</p>

	<p>4. Publications in peerreviewed journal and a book : 4</p> <p>a. Peer reviewed: UGC approved journal Sadakath: A Research Bulletin</p> <p>b. Peer reviewed: Polemics of Subaltern Consciousness in Academia</p> <p>c. Peer reviewed: Literatures in English for Cross Cultural Communication</p> <p>d. ISSN International Journal of Science, Engineering and Management (IJSEM)</p> <p>5. Paper Presentation: 3 international 1 national</p> <p>a. National conference 2 day by national college, Tiruchy</p> <p>b. The international conference on Teaching Literatures in English for Cross Cultural Communication organized by ELTAI Thoothukudi chapter at Annammal College for Women, Thoothukudi</p> <p>c. International conference at Arulanandar college, Madurai.</p>	Good
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	<p>6. Participation in seminar /Workshop/ conference: 4 workshop (2 national 2 state) 2 national conference</p> <p>a. Two days National Workshop at Manonmaniam Sundaranar University, Tirunelveli.</p> <p>b. International Conference at APC Mahalaxmi College, Thoothukudi</p> <p>c. National level One Day Sensitization Program on at Manonmaniam Sundaranar University, Tirunelveli.</p> <p>d. National Conference on 'Drama as a Multimedial Narrative 'at Sadakathullah Appa College, Tirunelveli.</p> <p>e. State Level seminar organized by the Internal Quality Assurance Cell (IQAC), V.O.Chidambaram College</p> <p>f. State Level Workshop at V.O.Chidambaram College, Thoothukudi.</p> <p>7. Election Duty Presiding officer of General Elections to Lok Sabha 2019 at Tiruchendur</p> <p>8. Organizing seminars /conferences/workshops / a. convened and organized Guest Lecture for the students to learn life through Literature – invited Mrs. A.Kavitha, Assistant Professor of English, Aditanar College of Arts and Science, Tiruchendur</p> <p>9. Membership English Language Teachers' Association of India ELTAI 2018-2028</p>	Good
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2019-2020	1. Administrative Responsibilities a. Treasurer of Women Empowerment Cell of A.P.C.Mahalaxmi College for Women, Thoothukudi. b. Handled Bridge course for I B.A Tamil c. Class Advisor / In charge of III B.A English d. Mentor for 15 students e. Criterion VII incharge in the department	Active participati in 10 activitie Good <i>Good</i>
	2. Examinations and evaluation duties assigned a. Online Paper Valuation Part II and Major Manonmaniam Sundaranar University, Tirunelveli (5.10.2020 to 10.10.2020)	
	3. Atleast one single or joint publication in peerreviewed or UGC list of Journals No.Publications: 2 1. Published Full Article in proceedings with ISBN in international conference. 2. Published an article in Peer reviewed International Journal Mukth Shabd an UGC care Journal .	
	4. Papers Presented a. Two-day international conference at Sri Vidya Mandir Arts & Science College, Krishnagiri. b. International Conference at Sri Sarada College for Women, Tirunelveli. c. National Seminar at Scott Christian College, Nagercoil.	
	5. Participation a. National webinar by Dr.M.K.Umathe college & shri Niketan arts -commerce college, Nagpur b. Two -Day National webinar by department of English, S.T.Hindu College, Nagercoil. a. MUTA 5 th Academic conference and seminar at St.John's College, Palayamkottai, Tirunelveli c. National conference by Research dept.of English, Rani Anna Government College for Women, Tirunelveli. d. Regional Seminar by the IQAC, V.O.Chidambaram College, Thoothukudi. e. International conference by dept.of Commerce in collaboration with Rotary Club of Spic Nagar, at A.P.C.Mahalaxmi College for Women, Thoothukudi	

	<p>6. Organizing seminars /conferences/workshops / Guest Lecture a. Convenor and organizing secretary of a Two Day Workshop on Facilitating Excellence in Effective Leadership for the students of III B.A English. b. Organizing secretary for the seminar IDEAW organized by Women empowerment cell, A.P.C.Mahalaxmi College for Women, Thoothukudi. c. coordinator of webinar stress management, Women empowerment cell, A.P.C.Mahalaxmi College for Women, Thoothukudi</p> <p>7. Student related co- curricular activities a. Trained and accompanied students for a one day state level cultural fest organized by PG & Research Department of English, St.Johns College, Palayamkottai.</p> <p>8. Served as Judge / Resource Person a. Judge for the interdepartmental Elocution Competition conducted by the counselling cell, A.P.C.Mahalaxmi College for Women, Thoothukudi. b. Resource person for the Pre- Republic day celebration organized by PG & Research department of Mathematics in association with the Department of History.</p>	Good
	<p>9. Election Duty Presiding Officer for General Elections to Loksabha 2019 in Thoothukudi Parliamentary constituency, Thoothukudi Dist</p>	
	<p>10. MooC workshop a. Two- week MOOC workshop by Nesamony Memorial Christian College & St.Xavier's College, Palayamkottai.</p>	
2020 -2021	<p>1. Administrative Responsibilities a. Member of College Calendar Committee b. Member of NIRF at A.P.C.Mahalaxmi College c. Class Advisor/ In charge of III B.A English d. Mentor for 15 students e. In charge of criterion VII in the department of English f. English Literary Association Incharge g. compere -webinar</p> <p>2. Examinations and evaluation duties assigned Nodal officer for the online Manonmaniam Sundarnar University semester examination of III B.A English</p> <p>3. Publications in UGC care List Journals: 4 articles articles have been published in UGC care group I journals. (2 articles in Studies in Indian Place Names and 1 article in CLIO and 1 in Mukht Shabd Journal)</p>	<p>Active participation in 8 activities</p> <p>Good</p>

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<p>4.Organizing seminar/conference/guest lecture a. Organized a Guest Lecture for the students to have an idea on Tribal Women and their issues and perception- b. convened and organized a 2-day workshop workshop on Facilitating Excellence in Effective Leadership c.Coordinated National webinar in collaboration with the Mathematics department under IQAC, A.P.C.Mahalaxmi College for Women,Thoothukudi. d. Organizing secretary of International conference Empower Women's Psychology organized by the Women Empowerment Cell, A.P.C.Mahalaxmi College for Women,Thoothukudi.</p>	
<p>5.Participation a. international webinar, commerce dept., Aditanar College, Tiruchendur. b.International webinar, Jayaraj annapackiam college for women, periyakulam. c.International webinar,Aks university , Satna b.National Webinar, Department of English, St.Mary's College, Thoothukudi. c.National Webinar, Department of English and IQAC, Noble College, AndhraPradesh. d. 5 days national FDP, QIS College of Engineering , Andhrapradesh. e. National online quiz, St.Mary's College, Thoothukudi. f.National webinar , V.O.Chidambaram college, Thoothukudi. g.webinar , project under MHRD,PMMNMTT by MS university, Tirunelveli h. National webinar , A.P.C.Mahalaxmi College for Women, Thoothukudi.</p>	
<p>6. Served as Judge For the slogan writing competition 'COVID-19- Awareness' conducted by the PG and Research Department of Commerce (Unaided), A.P.C.Mahalaxmi College for Women, Thoothukudi.</p>	Good
<p>7.Papers presented Participated and presented at the National seminar organized by Dept.of English, Scott Christian College, Nagercoil.</p>	
<p>8. Sharing expertise as Resource person Resource Person for the orientation program for all the freshers on the topic 'Youth and Social Responsibility' held on 07.09.2020 organised by the IQAC,A.P.C.Mahalaxmi College for Women, Thoothukudi</p>	
<p>Overall Grading (for the Assessment period)</p>	Good
<p>Grading Criteria: From among the below categories, Active participation in at least 3 activities – Good; 1-2 activities = Satisfactory; Not involved/undertaken any of the activities = Notsatisfactory. (Number of activities can be within or across the broad categories of activities)</p>	

<p>List of Activities: (a) Administrative responsibilities such as Head, Chair Person, Coordinator, Warden, etc Examination and evaluation duties assigned by the college/university or attending the examination evaluation. (c) Student related co- curricular, extension, and field-based activities such as student clubs, c counseling, study visits, student seminars, and other events, cultural, sports, NCC, NSS, YRC, RRC and community services. (d) Organizing seminars /conferences/workshops and other college activities. (e) Evid of actively involved in guiding M.Phil. / Ph.D. students. (f) Conducting minor or major research pr sponsored by national or international agencies. (g) At least one single or joint publication in peer-revi or UGC list of journals.</p>	
<p>Note: For further information, please refer to „Annexure II – Table 1(Assessment Criteria and Methodolog University/College Teachers) – Activity1“ of UGC Regulations 2018, dated 18.07.2018, Page No. G.O.(Ms). No.5, dated 11.01.2021, Appendix-Table 1. S.No.2, Page No.58-59.</p>	
<p><u>Any Other Relevant Information</u> (Give details of any other credentials, significant contributions, awards received, etc.)</p>	
Academic Year	Details (Enclose copies of relevant certificates/documents)
2016-2017	Resource person for the guest lecture on ‘Importance of Communicative English’ organized by Govindammal Aditanar College for Women, Tiruchendur.
2017-2018	Chief Guest and Resource Person, in the Valedictory Program organized by Aditanar College of Arts and Science, Tiruchendur
2018-2019	Donated Books for Rs. 3727 for the English department Library, A.P.C.Mahalaxmi College for Women, Thoothukudi.
2019-2020	Resource Person for two sessions on the topic Interview Skills for the Intensive Training on Career Skills for Humanities students of Bharathiar University, Organized under RUSA –BEICH Project
2020-2021	a.The Board of IJCRT awarded Reviewer certificate as an active IJCRT RMS (Reviewer) member of the esteemed Journal International Journal of Creative Research thoughts IJCRT

List of Enclosures: Annexure I, II III & IV

(Attach copies of certificates, orders, Research Publications, Articles, Conference Proceedings, Books, etc., wherever necessary)

Academic Year	Enclosures
2016 -2017 Annexure I FDP service Documents	1. Memorandum of service countersigned by JD
	2. Appointment order
	3. Service certificate
	4. Release of Grant from UGC - 2018
	5. Release of Grant from UGC - 2019
	6. Relieving order
Part A Annexure II	7. S.S.L.C. Mark Statement
	8. H.Sc. Mark Statement
	9. UG – B.A English Degree Certificate
	10. PG – M.A.English Degree Certificate
	11. M.Phil - Degree Certificate
	12. NET Eligibility Certificate
	13. Computer on Office Automation
	14. Typewriting certificate
	15. Orientation Course Certificate- UGC HRDC Coimbatore
	16. Refresher Course Certificate – UGC HRDC Trichy
	17. Two- Week FDP Advanced Concepts for Developing MOOCs- MHRD sponsored under PPMMNMTT , TLC, Ramanujan college university of Delhi
	18. 4-week Induction / Orientation Program- MHRD sponsored under PPMMNMTT , TLC, Ramanujan college university of Delhi
	19. One Week FDP Open-Source Tools for Research - MHRD sponsored under PPMMNMTT , TLC, Ramanujan college university of Delhi
	20. Two-week online workshop on Comprehensive e-Learning to e-Training guide for Administrative Work - MHRD sponsored under PPMMNMTT , TLC, Ramanujan college university of Delhi
	21. UGC HRDC Refresher Course – Pondicherry University, Puducherry.
	22. UGC sponsored Online Short-Term course on E- content development- Gujarat University
	23. M.Phil Genuinity certificate

	Part.B Annexure III
2016-2017	<p>1. Students related activities a. Organizing Secretary -English Literary Quiz</p> <p>2. Participation in seminar /conference a. One Day National conference at Sarah Tucker College, Tirunelveli. b. UGC sponsored one Day National seminar by IQAC, Aditanar college of Arts and Science, Tiruchendur. c. UGC sponsored FDP National Workshop, by IQAC, Aditanar college of Arts and Science, Tiruchendur. d. UGC sponsored two-day National workshop by IQAC, Aditanar college of Arts and Science, Tiruchendur. e. National seminar by PG and Research Dept. of English Aditanar college of Arts and Science, Tiruchendur. f. State level seminar on Research Ideas by PG and Research Dept. of English Aditanar college of Arts and Science, Tiruchendur</p> <p>3. Publication a. ISBN Book Critiquing Green Literature in Glocal Context. b. two articles in a biannual peer reviewed refereed online Journal called ' Journal of English Language Teaching And Literary Studies(JELTALS)' ISSN & ISBN</p>
2017-2018	<p>1. Organizing seminars /conferences/workshops / Guest Lecture a. Organized National workshop The Glamour of Writing GLOW 2018 at A.P.C.Mahalaxmi College for Women, Thoothukudi. b. Invitation of the workshop</p> <p>2. Papers presented a. Two day International conference by the dept. of English, Thiruvalluvar University, Vellore. b. International Conference at The American College, Madurai</p> <p>3. Participation a. International conferece by Dept. of Commerce , A.P.C.Mahalaxmi College ,Thoothukudi b. one day international seminar by PG and Research Department of English, Aditanar College, Tiruchendur. c. National conference by Theni Kammavar College, Theni. d. National Workshop by PG and Research Department of English, Aditanar College, Tiruchendur. e. State level workshop organized by Dept. of History, A.P.C.Mahalaxmi College ,Thoothukudi</p> <p>4. Publications a. An article in online, Peer reviewed, Refereed Journal UGC approved Bodhi International Journal of Research in Humanities, Arts and Science b. Peer reviewed: Polemics of Subaltern Consciousness in Academia with ISBN</p>

2018-2019	<p>1. Participation in seminar /Workshop/ conference</p> <p>a. Two day National workshop by Dept.of Library and Info science & University library Manonmaniam Sundaranar University.</p> <p>b. National workshop at A.P.C.Mahalaxmi College for Women, Thoothukudi.</p> <p>c. Regional workshop by IQAC, VOC College , Thoothukudi.</p> <p>d. Two day workshop by IQAC, VOC College , Thoothukudi.</p> <p>e. International conference at A.P.C.Mahalaxmi College for Women, Thoothukudi.</p> <p>f. National Conference by Research Dept.of English, Sadakathullah Appa College, Tirunelveli.</p>
	<p>2. Papers Presented</p> <p>a. UGC sponsored International Conference by Dept.of English, Arul Anandar College, Karumathur, Madurai.</p> <p>b. International conference by ELTAI Thoothukudi chapter and Annammal College for Women, Thoothukudi.</p> <p>c. International seminar by PG and Research Dept.of English Aditanar college of Arts and Science, Tiruchendur</p> <p>d. Two-Day National conference by PG & Research Dept. of English, National college, Tiruchy.</p>
	<p>3. MOOCs: NPTEL courses completed: 2</p> <p>a. Completed an FDP course Postmodernism in Literature with 2 credit, conducted by NPTEL online certification.(Funded by the Ministry of HRD, Govt.of India)</p> <p>b. completed a course Better spoken English conducted by NPTEL online certification.(Funded by the Ministry of HRD, Govt.of India)</p>
	<p>4.BoS member</p> <p>a. Invitation of Representing meritorious Alumna and contribution of suggestions to frame the syllabus, Sadakathulla Appa College, Palayamkottai.</p>
	<p>5.Administrative duties</p> <p>a. College calendar duties: Editor of college News Letter – APCM Breeze, member of Women Empowerment cell and Career Guidance and Placement Cell.</p> <p>b. Inhouse biannual Literary Magazine duty list – Circulation</p> <p>c. Bridge course feedback form for I B.Sc chemistry</p>
	<p>6. Membership in academic forum</p> <p>a. Receipt of Member of English Language Teachers' Association of India (ELTAI) from 2018-2028</p>

Criteria No.	Criteria	Overall API Grading for the Assessment Period
I	Teaching Learning and Evaluation related activities	GOOD
II	Involvement in the Student related/research activities	GOOD
Overall Grading by the Screening-cum-Evaluation Committee		GOOD.
<p>Overall Grading: Good: Good in Criteria No. I and Satisfactory or good in Criteria No. II; Satisfactory: Satisfactory in Criteria No. I and good or satisfactory in Criteria No. II; Not Satisfactory: If neither good nor satisfactory in overall grading * For further information, refer to „6.3.VII. Table-B” of UGC Regulations 2018, dated 18.07.2018, Page No.78-79; G.O. (Ms). No.5, Higher Edn. (H1) Dept., dated 11.01.2021, Appendix-Table 1. Page No.58-59.</p>		

Undertaking:
 I declare that the information provided above is correct as per records available and to the best of my knowledge.

Date: 01.09.2021

Signature of the Teacher: R. Vadivelu
 Designation: Assistant Professor

Screening-cum-Evaluation Committee

S.No.	Name and Designation	Recommendation (Recommended/ Not recommended)	Signature
1	Subject Expert-1 Dr. Y. Vigila Jebaruby Associate Prof of Eng Rani Anna Govt College for Women Tirunelveli - 5	Recommended	Dr. Y. VIGILA JEBARUBY Associate Professor & Research Guide Department of English Rani Anna Govt College for Women Tirunelveli Tamilnadu - 627008.
2	Subject Expert-2 P. D. SILVIA Associate Professor & Head Department of English V.O. C. College Tuticorin - 8	Recommended	P. D. SILVIA Dr. P. D. SILVIA M.A., M.Phil., Ph.D Head and Associate Professor Department of English V.O. Chidambaram College Tuticorin - 628 008
3	Head of the Department Dr. Monica Ramraj Associate Professor & Head, Department of English A.P.C. Mahalaxmi College for Women Thoothukudi - 628002	Recommended	Dr. MONICA RAMRAJ, M.A., M.Phil., Ph.D ASSOCIATE PROFESSOR, HEAD OF THE DEPT. OF ENGLISH, A.P.C. MAHALAXMI COLLEGE FOR WOMEN TUTICORIN DISTRICT.
4	Principal of the College Dr. N. Meenakumari Principal, A.P.C. Mahalaxmi College for Women Thoothukudi 628002	Recommended	N. Meenakumari Principal A.P.C. Mahalaxmi College for Women Thoothukudi

Note:

- The individual API proforma duly filled along with all enclosures will only be verified by the College and placed before the Screening-cum-Evaluation Committee (Refer para 5.1.X,B,D and F as the case may be as per G.O. (Ms). No.5, Hr. Edn. (H1) Dept., dated 11.01.2021, P.28)/Selection Committee for assessment.
- The applicants of Library Information and Sciences/Physical Education may refer to 'Appendix-II, Table-4/5' of UGC Regulations 2018, No. F.1-2/2017(EC/PS), dated 18th July, 2018 (available in UGC/DCE website) and G.O. (Ms.) No.5, Hr. Edn. (H1) Dept., dated 11.01.2021 for weightages and API Scores.
- For further information, the applicants, may go through the UGC Regulations 2018, issued on 18.07.2018, and G.O.(Ms) No.5, Hr. Edn.(H1) Dept., dated 11.01.2021.