



A.P.C. MAHALAXMI COLLEGE FOR WOMEN

THOOTHUKUDI - 2



CRITERION 6

SSR CYCLE IV

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.3. Faculty Empowerment Strategies

6.3.1: The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression



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Financial Support and Benefits

Maternity Leaves & E.L

Maternity leave is being granted to staff members. It is a crucial employee benefit that supports the well-being of mothers and their families.

<u>APPLICATION FOR LEAVE OTHER THAN CASUAL LEAVE</u>	
<p>To The Secretary A.P.C. Mahalakshmi College for Women, Tuticorin.</p>	<p>Through The Principal A.P.C. Mahalakshmi College for Women, Tuticorin.</p>
1. Name of the Teacher / Supporting Staff :	B. Abinaya Bharathi
2. Designation :	Assistant Professor
3. Nature of Appointment :	Regular
4. Nature of Leave required :	Maternity Leave
5. a. Period for which leave required (both days inclusive) :	18.10.2022 to 17.10.2023
b. Public Holidays, if any prefixed or suffixed :	—
6. Reason for the leave applied for :	Maternity leave
7. Date on which she last attended the college :	17.10.2022
8. Whether Medical Certificate is enclosed :	YES
9. Number of days for which E.L./ M.L. now applied for :	
10. Leave address :	#1, Chidambaram nagar, KTC nagar north, Tirunelveli - 11
PLACE : TUTICORIN	 SIGNATURE OF THE APPLICANT
DATE : 18.10.2022	 Monica Ramraj HEAD OF THE DEPARTMENT
/ Forwarded to the Secretary /	

Earned Leave

APPLICATION FOR LEAVE OTHER THAN CASUAL LEAVE

Secretary
Mahalakshmi College
for Women,
Tuticorin.

Through
The Secretary
A.P.C. Mahalakshmi College
for Women,
Tuticorin.

Name of the Teacher / Supporting Staff : B. Abinaya Bharathi

Designation : Assistant Professor

Nature of Appointment : Permanent

Nature of Leave required : EL

Period for which leave required (both days inclusive) : 18.02.2020 to 21.02.2020

Public Holidays, if any prefixed or suffixed : Saturday and Sunday suffixed

Reason for the leave applied for : Personal

Date on which she last attended the college : 17.02.2020


Whether Medical Certificate is enclosed : —

Number of days for which E.L./ M.L. now applied for : 4 days

Leave address : ~~74~~, Chithambara Nagar
KTC Nagar, Tirunelveli.

PLACE : TUTICORIN

DATE : 18/2/20


 SIGNATURE OF THE APPLICANT
 Monica Ramraj
 HEAD OF THE DEPARTMENT

N. Neerajumoni
 PRINCIPAL
 A.P.C. Mahalakshmi College For Women
 TUTICORIN
 / Forwarded to the Secretary /

Earned Leave

APPLICATION FOR LEAVE OTHER THAN CASUAL LEAVE

To ●
The Secretary
A.P.C. Mahalakshmi College
for Women,
Tuticorin.

Through
The Principal
A.P.C. Mahalakshmi College
for Women,
Tuticorin.

1. Name of the Teacher / Supporting Staff : S. Mallika

2. Designation : Associate Professor of Tamil

3. Nature of Appointment : Permanent

4. Nature of Leave required : E.L

5. a. Period for which leave required (both days inclusive) : E.L 2 days [29.8.2022, 30.8.2022]

b. Public Holidays, if any prefixed or suffixed : Suffixed - 31-8-2022
சிறப்பு விடுமுறை (புதுப்பலகை)

6. Reason for the leave applied for : Sick.

7. Date on which she last attended the college : 27.8.2022.

8. Whether Medical Certificate is enclosed : —

9. Number of days for which E.L./ M.L. now applied for : E.L 2 days.

10. Leave address : 8, Briyant Nagar east,
Thoothukudi.

PLACE : TUTICORIN

DATE : 29/8/2022.

S Mallika
SIGNATURE OF THE APPLICANT

S Banumathi
HEAD OF THE DEPARTMENT

/ Forwarded to the Secretary /

Amount Contributed by the Institution towards Provident Fund for the Staff



A.P.C. MAHALAXMI COLLEGE FOR WOMEN

Thoothukudi- 628 002, Tamil Nadu.

To whomsoever it may concern

I hereby declare that the following details and documents are true to the best of my knowledge. They have been checked and verified.

6.3.1 Institutional Welfare Measures for Teaching and Non-teaching Staff

Amount contributed by the Institution towards Provident Fund for the staff

S. No	Academic Year	No of Beneficiaries	Mgt. Contribution	Staff Contribution	Total
1.	2022 -2023	44	8,38,720	7,70,443	16,09,163
2.	2021 -2022	53	9,18,848	8,35,061	17,53,909
3.	2020 -2021	53	5,72,417	5,07,657	10,80,074
4.	2019 -2020	55	6,97,522	5,99,346	12,96,868
5.	2018 -2019	45	5,72,090	5,03,370	10,75,460



(Dr. K. SUBBULAKSHMI)

Principal i/c
Principal
A.P.C. Mahalaxmi College for Women
Thoothukudi

Phone : 0461 - 2345655

Website : www.apcmcollege.ac.in

Employee Provided Fund granted as per PF rules

Salary Timely Credited to Bank Account

Salary timely credited to bank account. Every month end the employees bank accounts are credited with their respective salaries.

18		Salary and Deduction for the month of Feb. 2021					19	
Name of the Staff	Designation	Pay	F.P.F.	F.S.I.	Other Deduction	Net Amount	Signature	
1. Dr. S. Venkta Dept. of Commerce	H.O.D. & Asst. Prof. of Commerce	15,500.-	1,860.-	116.-	-	13,524.-	S. Venkta	
2. Dr. S. Uma Meenavari	Asst. Prof. of Commerce	14,500.-	1,740.-	105.-	518.-	12,137.-	S. Uma Meenavari	
3. Dr. K. Jothilakshmi	Asst. Prof. of Commerce	13,000.-	1,560.-	94.-	164.-	10,882.-	Jothilakshmi	
4. Dr. T. Chellammal	Asst. Prof. of Commerce	12,000.-	1,440.-	90.-	-	10,470.-	T. Chellammal	
5. Dr. K. Chitra Chellam	Asst. Prof. of Commerce	12,000.-	1,440.-	79.-	1,500.-	8,981.-	K. Chitra Chellam	
6. Dr. R. Sankaravari	Asst. Prof. of Commerce	11,500.-	1,380.-	83.-	111.-	9,626.-	R. Sankaravari	
7. Mrs. P. Karpagavalli	Asst. Prof. of Commerce	15,500.-	1,860.-	112.-	554.-	12,974.-	P. Karpagavalli	
8. Dr. K. Sivagana Shanmuga Sundari	Asst. Prof. of Commerce	10,500.-	1,260.-	79.-	-	9,161.-	K. Sivagana Shanmuga Sundari	
9. Mrs. P. Ulagamul	Asst. Prof. of Commerce	10,000.-	1,200.-	75.-	-	8,725.-	P. Ulagamul	
10. Mrs. A. Devi	Asst. Prof. of Commerce	8,000.-	960.-	58.-	286.-	6,696.-	A. Devi	
11. Mr. K. Chandra	Asst. Prof. of Commerce	7,500.-	900.-	48.-	1071.-	5,481.-	K. Chandra	
		1,30,000.-	15,600.-	939.-	4,804.-	1,08,657.-		

Salary Timely Credited to Bank Account

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24 Salary and Deduction for the month of Feb. 2021

Sl. No.	Name of the Staff	Designation	1 st Pay	2 nd Pay	Allow. Deduction	Net Amount	Signature
12	Dr. I. Vaid.	Asst Prof. of Tamil	4,21,000	5,770	3,111 - 90 -	2,63,297	[Signature]
13	Mrs. M. Malaswari	Asst Prof. of Tamil	7,500	900	21 - 262 -	6,278	[Signature]
14	Dr. G. Sharmila Dept of English	Asst Prof. of English	10,000	1,200	70 - 714 -	8,016	[Signature]
17	Ms. J. Beulah	Asst Prof. of English	10,000	1,200	75 - -	8,725	[Signature]
18	Ms. Archana Rajan	Asst Prof. of English	10,000	1,200	70 - 714 -	8,016	[Signature]
19	Mrs. A. Dines Mary	Asst Prof. of English	8,000	900	59 - 113 -	6,838	[Signature]
20	Ms. K. S. Anushya	Asst Prof. of English	7,500	900	50 - -	6,544	[Signature]
Total			1,96,000	59,520	3,615	14,081	1,18,794

Salary Timely Credited to Bank Account

118		Salary and Detection - Feb '22		119				
S No.	Name of the Staff	Designation	Pay	E.P.F.	E.S.I.	Other Deduction	Net Amount	Signature
	Dept. of Mathematics:		3,16,500.-	37,980.-	2,272.-	13,785.-	2,62,463	
23.	Dr. R. Rajeswari	Asst. Prof. of Mathematics	12,500.-	1,500.-	94.-	-	10,906.-	R. Rajeswari
24.	Dr. M. Muthukumar	Asst. Prof. of Mathematics	10,500.-	1,260.-	79.-	-	9,161.-	M. Muthukumar
	Dept. of Chemistry:		12,000.-	1,440.-	90.-	-	10,470.-	
25.	Dr. P. Vekeswari Nilhya	Asst. Prof. of Chemistry	12,000.-	1,440.-	90.-	-	10,470.-	P. Vekeswari Nilhya
26.	Dr. S. Sankar Vadivu	Asst. Prof. of Chemistry	12,000.-	1,440.-	90.-	-	10,470.-	S. Sankar Vadivu
27.	Dr. C. Stella Prabian	Asst. Prof. of Chemistry	12,000.-	1,440.-	90.-	-	10,470.-	C. Stella Prabian
28.	Dr. T. Atkini Devi	Asst. Prof. of Chemistry	10,500.-	1,260.-	79.-	-	9,161.-	T. Atkini Devi
	Dept. of Tamil:		11,500.-	1,380.-	86.-	-	10,034.-	
29.	Dr. M. Pushpagovathi	Asst. Prof. of Tamil	11,500.-	1,380.-	86.-	-	10,034.-	M. Pushpagovathi
30.	Dr. K. Vasanti	Asst. Prof. of Tamil	12,500.-	1,500.-	94.-	-	10,906.-	K. Vasanti
31.	Mrs. M. Maheswari	Asst. Prof. of Tamil	8,000.-	960.-	58.-	286.-	6,696.-	M. Maheswari
	Dept. of English:		10,500.-	1,260.-	76.-	375.-	8,789.-	
32.	Mrs. G. Sharmaly	Asst. Prof. of English	10,500.-	1,260.-	76.-	375.-	8,789.-	G. Sharmaly
33.	Mrs. J. Beulah	Asst. Prof. of English	10,500.-	1,260.-	79.-	-	9,161.-	J. Beulah
			4,39,000.-	52,680.-	3,187.-	14,446.-	3,68,687.-	