

### A.P.C. MAHALAXMI COLLEGE FOR WOMEN THOOTHUKUDI - 2



# CRITERION 6 SSR CYCLE IV GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.3. Faculty Empowerment Strategies

6.3.1: The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

#### Contents

Maternity Leaves & E.L	2
Amount Contributed by the Institution towards Provident Fund for the Staff	5
Salary Timely Credited to Bank Account	6

#### **Financial Support and Benefits**

#### **Maternity Leaves & E.L**

Maternity leave is being granted to staff members. It is a crucial employee benefit that supports the well-being of mothers and their families.

То	OTHER THAN CASUAL LEAVE						
The Secretary A.P.C. Mahalakshmi College	The Principal A.P.C. Mahalakshmi College for Women,						
for Women, Futicorin.	Tuticorin.						
I. Name of the Teacher / Supporting Staf	T: B. Abinaya Bharathi : Assistant Professor						
2. Designation	: Assistant Professor						
3. Nature of Appointment	: Regular						
4. Nature of Leave required	: materity deane						
5, a. Period for which leave required (both days inclusive)	: 18-10-2022 to 17-10-2023						
b. Public Holidays, if any prefixed or suffixed	:						
6. Reason for the leave applied for	: Materinity Leave						
7. Date on which she last attended the college	17.10.2022						
<ol> <li>Whether Medical Certificate is enclosed</li> </ol>	: YES						
<ol> <li>Number of days for which E.L./ M.L. now applied for</li> </ol>	:						
10. Leave address	: Fl, Chidambaran Nagar KTC Nagar North, Tinunelveli-11						
	Tinenelveli -11						
	AlingShitle						
PLACE : TUTICORIN	SIGNATURE OF THE APPLICANT						
DATE : 18.10.2022	Monica Ramaj HEAD OF THE DEPARTMENT						

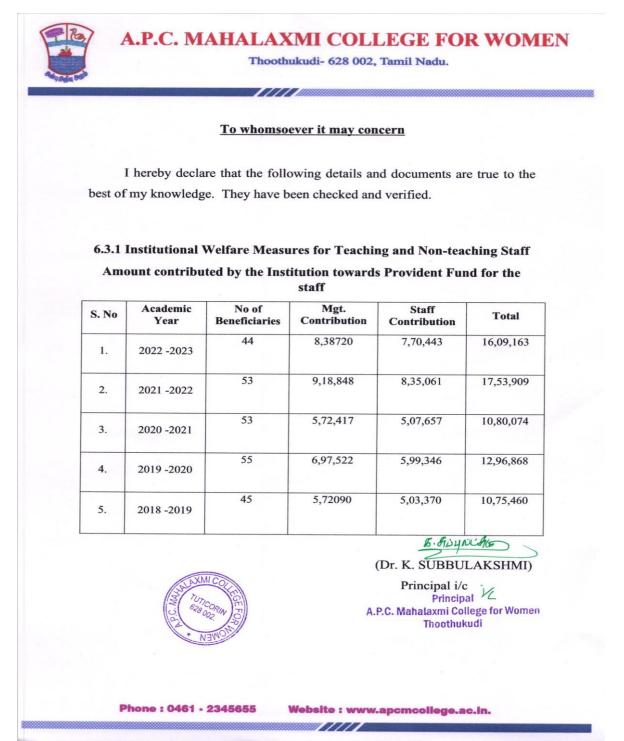
#### Earned Leave

retary Mahalakshmi College for Women, m. The Secretary A.P.C. Mahalakshmi College for Women, Tuticorin. Tuticorin. Tuticorin. me of the Teacher / Supporting Staff : B. Abinaya Bharattui signation : Assistant Progessoz ature of Appointment : Permanent ature of Leave required : EL Period for which leave required (both days inclusive) : 18.02, 2020 to 21.02.200 public Holidays, if any	-	THER THAN CASUAL LEAVE
me of the Teacher / Supporting Staff : B. Abinaya Bharattui signation : Assistant Professor aure of Appointment : Parmanent ature of Leave required : EL Period for which leave 'required (both days inclusive) : 18.02.2020 to 21.02.20 Public Holidays, if any prefixed or suffixed : Saturday and Sunday sup Reason for the leave applied for : Personal Date on which she last attended the college : 17.02.2020 Whether Medical Certificate is enclosed : Number of days for which E.L./ Mt. now applied for : 4 days Leave address : 12., Chithambara Nagar KTC Nagar, Tirunelveli ACE : TUTICORIN ACE : TUTICORIN		The Secretary A.P.C. Mahalakshmi College for Women.
signation : Assistant Progresson sture of Appointment : Parmanent ature of Leave required : EL Period for which leave required (both days inclusive) : 18.02.2020 to 21.02.200 Public Holidays, if any prefixed or suffixed : Saturday and Sunday sup Reason for the leave applied for : Personal Date on which she last attended the college : 17.02.2020 Whether Medical Certificate is enclosed : Number of days for which E.L./ M.L. now applied for : 4 days Leave address : 14, Chithambara ragar KTC Nagar, Turunelvelc ACE : TUTICORIN SIGNATURE OF THE APPLICANT ME : 18/2/20 Network College For Women HEAD OF THE DEPARTMENT NE : 18/2/20	n.	Tulconn.
signation : Assistant Progresson aure of Appointment : Parmanent aure of Leave required : EL Period for which leave required (both days inclusive) : 18.02.2020 to 21.02.200 Public Holidays, if any prefixed or suffixed : Saturday and Sunday sup teason for the leave applied for : Personal Date on which she last attended the college : 17.02.2020 Whether Medical Certificate is enclosed : Number of days for which E.L./ M.L. now applied for : 4 days Leave address : 14, Chithambara ragar KTC Nagar, Turunelvelic ACE : TUTICORIN ATE : 18/2/20 Mether Medical Certificate SIGNATURE OF THE APPLICANT Mether Medical Certificate SIGNATURE OF THE APPLICANT Monica Rangey HEAD OF THE DEPARTMENT N: Kean-Sumosi PRINCIPAL DEVELOPMENT	me of the Teacher / Supporting Staff	: B. Abiraya Bharattu
ature of Appointment : Permanent ature of Leave required : EL Period for which leave 'required (both days inclusive) : 18.02.2020 to 21.02.202 Public Holidays, if any prefixed or suffixed : Saturday and Sunday sup Reason for the leave applied for : Personal Date on which she last attended the college : 17.02.2020 Whether Medical Certificate is enclosed : Number of days for which E.L./ HL. now applied for : 4 days Leave address : HL, chithambara ragar KTC Nagar, Trunclusel: ACE : TUTICORIN ACE : TUTICORIN ATE : 18/2/20 Nether Medical Certificate is enclosed : ACE : TUTICORIN ATE : 18/2/20 HEAD OF THE DEPARTMENT Nether Sourcesi PRINCIPAL COLLEGE FOR Women		: Assistant Professor
ature of Leave required : EL Period for which leave required (both days inclusive) : $18.02.2020$ to $21.02.200$ Public Holidays, if any prefixed or suffixed : Saturday and Sunday sup teason for the leave applied for : Personal Date on which she last attended the college : $17.02.2020$ Whether Medical Certificate is enclosed :		: pormanent
Period for which leave required (both days inclusive) : 18.02.2020 to 21.02.202 Public Holidays, if any prefixed or suffixed : Saturday and Sunday sup leason for the leave applied for : Personal Date on which she last attended the college : 17 - 02.2020 Whether Medical Certificate is enclosed : Number of days for which E.L./ M.L. now applied for : 4 days Leave address : 14., Chithambara Nagar KTC Nagar, Turnoliveli ACE : TUTICORIN ATE : 18/2/20 Monica Ramej HEAD OF THE DEPARTMENT N. Rear-Shumsois PRINCIPAL PRINCIPAL PRINCIPAL		
prefixed or suffixed Reason for the leave applied for Date on which she last attended the college Whether Medical Certificate is enclosed Number of days for which E.L./ M.L. now applied for Leave address ACE : TUTICORIN ACE : TUTICORIN ATE : 18/2/20 Mether Medical Certificate is enclosed ACE : TUTICORIN ATE : 18/2/20 Mether Medical Certificate is enclosed Mether Medical Certificate is enclosed Mumber of days for which E.L./ M.L. now applied for Leave address ACE : TUTICORIN ATE : 18/2/20 Mether Mether Mether Mether Mether Mether Mether Mether M	noted for which leave	: 18.02.2020 to 21.02.205
Date on which she last attended the college : 17.02.2020 Whether Medical Certificate is enclosed :	Public Holidays, if any prefixed or suffixed	: Saturday and Sunday suf
Date on which she last attended the college : 17.02.2020 Whether Medical Certificate is enclosed :	leason for the leave applied for	: Personal
is enclosed Number of days for which E.L./ M.L. now applied for Leave address ACE : TUTICORIN ATE : 18/2/20 HEAD OF THE APPLICANT Nomica Ramej HEAD OF THE DEPARTMENT Nomica Ramej HEAD OF THE DEPARTMENT	Date on which she last attended the college	
M.L. now applied for Leave address Leave address ACE : TUTICORIN ATE : 18/2/20 Monica Ramej HEAD OF THE DEPARTMENT N. New Sum Sai PRINCIPAL PRINCIPAL PRINCIPAL PRINCIPAL		:
ACE : TUTICORIN ACE : TUTICORIN ATE : 18/2/20 Nonica Ramej HEAD OF THE DEPARTMENT N. Nonica Principal PRINCIPAL PRINCIPAL COllege For Women		: 4 days
ATE : 18/2/20 Monica Ramej HEAD OF THE DEPARTMENT N. Keen-fumori PRINCIPAL PRINCIPAL College For Women	Leave address .	: 14, Chithambara ragar KTC Nagar, Tirunolieli
ATE : 18/2/20 Monica Ranney HEAD OF THE DEPARTMENT N. Nonofumori PRINCIPAL PRINCIPAL		SIGNATURE OF THE APPLICANT
HEAD OF THE DEPARTMENT N. Norofunosi PRINCIPAL PRINCIPAL		Monica Ramej
PRINCIPAL College For Women		
/ FOIWHILDOU TO THE	PRI	NCIPAL

#### Earned Leave

То	APPLICATION FOR LEAV	E OTHER THAN CASUAL LEAVE
Α.	e Secretary P.C. Mahalakshmi College for Women, ticorin.	Through The Principal A.P.C. Mahalakshmi College for Women,
1.	Name of the Teacher / Supporting Staff	Tuticorin. : S. Mallika
2.	Designation	: S. Mallika Associate Professor of Tamil
	Nature of Appointment	: Permanort
4. 5.	Nature of Leave required	: E.L
5.	<ul> <li>a. Period for which leave required (both days inclusive)</li> </ul>	: E.L. 2 days 29. 8. 2022, 30. 8. 2022
	<ul> <li>b. Public Holidays, if any prefixed or suffixed</li> </ul>	: Suffixed - 31-8-2022
6.	Reason for the leave applied for	:Sick.
7.	Date on which she last attended the college	: 27,8.2022.
8.	Whether Medical Certificate is enclosed	: ~
9.	Number of days for which E.L./ M.L. now applied for	: E.L. 2 days.
10.	Leave address	: E.L. 2 days. :8, Briyant Nagar cast, Thoothurkudi.
	ACE : TUTICORIN ATE : $29   8   2022   .$	SIGNATURE OF THE APPLICANT 5 Banumata
	(T)	HEAD OF THE DEPARTMENT

## Amount Contributed by the Institution towards Provident Fund for the Staff



Employee Provided Fund granted as per PF rules

#### Salary Timely Credited to Bank Account

Salary timely credited to bank account. Every month end the employees bank accounts are credited with their respective salaries.

10 Minut Mara	Deduction for the	( in the second	the cost		1		19
Name of the Stepp .	Designation	Pay	FPI	ES.7.	Other	Met Ament	Signature
0 10		U			Deductic-		7
Dect of Converse Dr. S. Vaci Ha	11. A. O.	10-	1.000	111	1		· 14
Dr. S. Ven Ha	4.0.D. a Aut. Prof. of Commanie	15,500	J. 860	//0		13,529	a. Sonta
0 C 11 Man .:							
7. Dr.S. Uma Magesman	Asst. Proj. of Commerce	14,500.	1, 140	105	5/8	ld, 137	Subriogu
· Dr. K. Jothalekolani	Art Part of Comment	18 000	150	<i>Qc</i>	14	1	torrey 2 Dormal
	Asst. Prof. of Commerce		1/500.2	74	A04	(0,882	Johnhes
4. Dr. 7. Chellannel							
	Asst. Prof. of Commerce					101970 -	Tobilism
5. Dr. K. Chitra Chellam	Asst. Prof. of Connera	12,000	1440	79	1.500	8 9.91	
							Here.
Dr. R. Samunderwari	Asit. Prof. of Commerce	11.500	1,380	83 -	411. c	9.6.26	and the second se
							R. S. din
. Mrs P. Kaypagavalti	Assil. Prof. of Commerce	15,500.	1,860	112	554	12974	here 2 land
							P. Karpagavalli
Dr. K. Sixagama Shanmuga Sundei	Assi. Prof. of Consurre	10,500	1,260	79	h -1 1	9.11	and the second s
				1		11101	K. Sivagara staninga
Mr. P. Ulagannal	And Troj. of Commence	10,000	1,200	76	N M	Pro	
	.,			13.	11	0/705	P. 4 Paninal.
Mr. A. Devi	Assi. Prof. of Commerce	8,000	960	58	284		Contraction of the second seco
		6			arsb	6,696	(purp)
Mr. K. Chandra	Asst. Prof. of Commerce	7.500 -	9cc	10	1		
				A8	1071- 1	5.481	K. Cheeder
		1,30,000	15,600 -	939	4.804	1.08 657	K. Decen

#### Salary Timely Credited to Bank Account

24	Delation de la sur	It of the second			1-16	A	25
Manu of He Sliff	Deduction office the sum Designation	h of the day	1 7.1	/ 31.	Delution	Alet Annen 1	Lignatur
0 00			117.20	3,11,1 90	12.21.2	3, 6 3, 894	NEWER
Di 1. Vaul:	Dast Prof. of Tomil	1,2,000	hado.	90	• • •	101476	0.1.cingið
Ms. M. Makewan	Ass Prof. of Tamil	7,500	900 -	91 -	OLR -	6.278 -	Maplous
Dit a Sharnety	Ass). Proj. of English	10,000 -	1,200 -	70 ·	<del>ЯЩ</del> -	8.016 -	8 sty
Ms. J. Beulal	Mul Proj. of English	10,000 -	1,200 -	75 ·	-	8,795	( toway
Mr. Puchana Rajan	Nest Pol of English	10,000 -	1,200- *	70 -	<i>ЯЦ:~</i>	8,016 -	Andrewskiper
Mr. D. Dgres Mary	Asi) Proj. oj English	l.ceo -	960	59	143 .	6,838	- dife the
. Mr. K.S. Drushya	Dsst Prof of English	%500···	900	50	A. 1 40	b.544	OFF.
Total		1,96,000 - 11	59.520 -	3,615 .	14.081	Hill, 784	t gle a c
		3 (EL)		a 9.81	1	ШĂ	l gett l d
		uted		100.8	a page	uaA	11.1
	V 5.2 (P)	13		nt u	1 1 10 119	ud	<u>10 8 (h. Ja</u>

#### Salary Timely Credited to Bank Account

116 Se	olary and Detection -Feb	22					.119
S Name of the Slogf	Designation	Pay	E.P.F.	12.4	Other	Net Amount	Signature.
No		0.11			Deduction		
Depl. of Mathematics: 23. Dr. R. Rajiswai	Dis]. Pasz. of Malhamatics	3,16,500	37,980 -	2,272- 94	13,185	2,62,463 10,906	R. Paysuani
de Dr. M. Mutturai	Aust Pag. of Malkomatics	10,500-	1,260 -	79		9,161	M. Mutiner kurnar
Dept. of Chemistry : 25 Dr. P. Yokeswani Nilkya	And Pag. of Chemistry	12,000.	-1,£140	90		10,440	P. To und and
21. Dr. S. Sankers Vadivu	Aut. Ing. of Chemicality	12,000	1,440	90	-	10,470	SSolvan
27. Dr. C. Steller Packian	Drit Pag. of Chemicky	12,000-	liditio	90	-	10,440 -	C. 38.a 0/
26. Dr. J. Abbini Devi	Des Big. of Chenizley	10,500	1,2tc	79 -	-	9,161	FALLEAUT
Depl. of Janil ! 25. Dr. M. Pushpaga val lo	Post. Prof. of Panil	11.500:-	l, 38c	86	-	. 10, 03A	Williamult
30. Dr. F. Vasuki	Aut. Prog. of Jamil	12,500	1,500	94		10,906	g. pot
31. Ms. M. Maheswaw	Aver. Proz. of Jamil	8,000	960	58	286	6,696	Phillippesnian .
Dept. of English: 30. Miss. G. Sharnely	Drs) Proj. of English	10,500	l.ato	76	375	8,789.	darg
32. Ms. J. Beulah	Asst. Prof. of English	10,500	1,260	79	-	9,161.	simul
		4.39,000	52,680.	- 3,187 -	14,446	368,687	·