



CRITERION 6

SSR CYCLE IV

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5. Internal Quality Assurance System

6.5.2: Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and Implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI – 2

Report of the Mock NAAC Peer Team Visit conducted on 15th December, 2018

A Mock NAAC Peer Team Visit was conducted on 15th December, 2018. Dr. E. Ramganes, Department of Educational Technology, Bharathidasan University and Assessor, NAAC, and Dr. Rama Subbiah, Department of English and Coordinator, IQAC visited the College.

The Principal greeted them with a bouquet each. The NCC unit of the college gave a ceremonious welcome and a guard of honour. The members were taken to the presentation room. The Principal gave her presentation highlighting the activities and achievements of the college for the past five years. This was followed by the presentation of the IQAC, the Departments and the various Cells and Associations. They visited the departments and checked the files. Suggestions and observations were noted down. There was an interaction with the stakeholders and their views on the institution were received. A cultural programme was also given.

At the end of the day, an Exit Meeting was convened. The members of the Mock Peer Team put forth their opinions and suggestions for the betterment of the institution. They presented a detailed analytical report of the activities conducted by the institution for the past five years and the interim period as well. They appreciated the Management and the faculty for the steps taken to document and present the data in a systematic manner.

The Heads of Departments and the Coordinators of various Cells and Associations noted down the actions recommended and submitted the Action

Taken Report to IQAC the following week. Some of the suggestions given were pertaining to the preparation for NAAC Peer Team Visit and were taken up for immediate action. Other suggestions were for the overall development of the institution. Following is a consolidation of the suggestions given and action taken by the college:

Actions Recommended:

- ❖ Vision and Mission of the institution and the departments may be displayed.
- ❖ More number of certificate courses may be introduced.
- ❖ Outcome of add on courses may be mentioned.
- ❖ Departments may link curriculum with industry.
- ❖ The number of community services may be increased.
- ❖ Innovative teaching methods may be used profusely.
- ❖ ICT enabled teaching may be intensified.
- ❖ Research may be strengthened in the departments.
- ❖ Funds may be sought from external agencies for projects.
- ❖ Usage of Department Library may be recorded methodically.
- ❖ Usage of Central Library may be increased by faculty and students.
- ❖ The number of books and journal subscriptions may be increased.
- ❖ A strong bond with alumnae may be established.
- ❖ Uniform filing system may be followed.
- ❖ Additional duties shouldered by the faculty may be highlighted.
- ❖ Periodical international events cutting across different domains may be organized.