Minutes of the IQAC Meeting held on 1st June, 2019
Time : 12.00 p.m Venue : IQAC Room

Members Present :-
Dr. T. Lilly Golda
Dr. K. chitra chellam
Dr. D. Radha
Dr. V. Sornalakshmi
Dr. V. Shyamala Susan
Dr. S. clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

- Reconstitution of IQAC
- Academic Calendar
- Plan of action

Discussions and Resolutions :-

- The IQAC hasbeen reconstituted including Dr. R. Selvalatha, Dr. V. Sornalakshmi, Dr. R. Samundeeswari, Dr. R. Anista
- The Academic Calendar was finalized
- MHRD programmes are tobe initiated.
- It was planned to organize an Orientation series on Quality Enhancement and Sustenance Activities from 11th to 15th June, 2019
- It was decided to organize a Professional Development programme for the Non-teaching

faculty on 'Preparation for NIRF from 24th to 28th June, 2019

* Activities are tobe updated through Google forms
* Parents teachers meet is tobe held in October.

T. Lilly Golda
IQAC Coordinator
A.P.C. Mahalaxmi College for Women
Thoothukudi - 628 002

N. Nagalakshmi
PRINCIPAL
A.P.C. Mahalaxmi College For Women
TUTICORIN-2.

Minutes of the IQAC Meeting held on 19th June, 2019
Time :- 10 a.m Venue : IQAC Room

Members Present :-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. chitra chellam
Dr. V. Sorna Lakshmi
Dr. V. Shyamala Susan
Dr. J. clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

* Interaction with Academic Peers

Discussions and Resolutions :- It was resolved to :-

* To have an interaction with IQAC members of VOCC on 26th June 2019 on quality initiative activities
* To visit reputed colleges in Coimbatore to gather information on the functioning and the activities of the colleges
* To arrange an interaction with Academic Peers along with IQAC members of VOCC on 8th and 9th July 2019
* To share the experiences regarding the visit to faculty on 12th July 2019

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IQAC Coordinator
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N. Meenakumari
PRINCIPAL
A.P.C. Mahalaxmi College For Women
TUTICORIN-2.

Minutes of the IQAC Meeting held on 29th July 2019
Time : 10.00 a.m Venue : IQAC Room

Members Present :-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. Chitra chellam
Dr. V. Sosna lakshmi
Dr. V. Shyamala Susan
Dr. J. clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

* selection of social Media champion

Discussions and Resolutions :-

* As per guidelines of MHRD, Dr. R. Samundeeswari is appointed as social Media champion

T. Lilly Golda
IQAC Coordinator
A.P.C. Mahalaxmi College for Women
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N. Neenakumari
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A.P.C. Mahalaxmi College For Women
TUTICORIN-2.

Minutes of the IQAC Meeting held on 19th August 2019
Time : 1.00 p.m Venue : IQAC Room

Members Present :-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. Chitra Chellam
Dr. V. Sosna Lakshmi
Dr. V. Shyamala Susan
Dr. S. Clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

* Implementation of Fit India Movement in the college

Discussions and Resolutions :-

* The District Collector will be invited to inaugurate the Programme on 29.08.2019
* Programmes will be given by students of NCC, NSS, YRC & Youth Welfare Association

T. Lilly Golda
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N. Noorjahumasi
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Minutes of the IQAC Meeting held on 8th september 2019

Time : 10.30 a.m Venue : IQAC Room

Members Present :-

Dr. P. Lilly Golda
Dr. D. Radha
Dr. K. Chitra Chellam
Dr. V. Sornalakshmi
Dr. V. Shyamala Susan
Dr. S. Clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

* Formation of committee for the preparation & uploading of NIRF data

Discussions and Resolutions :-

* A Committee for preparation of NIRF data was formed
* A Sub-committee was also constituted assist the core committee in preparing data for NIRF

T Lilly Golda

IQAC Coordinator
A.P.C. Mahalaxmi College for Women
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N. Meenakumari

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Minutes of the IQAC Meeting held on 20th september 2019
Time: 3.00 p.m Venue:- IQAC Room

Members Present:-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. chitra chellam
Dr. V. Sornalakshmi
Dr. V. Shyamala Susan
Dr. J. Clara Seyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda:-

* Celebration of the 150th birth anniversary of Mahatma Gandhi

Discussions and Resolutions:-

* It is resolved to invite Dr. Parveen Sultana to address the gathering (special talk) on 5th October 2019
* The venue of the Programme will be VOCC, Thoothukudi.

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Minutes of the IQAC Meeting held on 24th January 2020.
Time: 3.45 p.m Venue: IQAC Room

Members Present:-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. chitra chellam
Dr. V. Sornalakshmi
Dr. V. Shyamala Susan
Dr. S. clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda:-

- Revised format of SSR
- Activities tobe discussed
- Organizing students Centred Programme
- Preparation of AQAR
- Formation of IQAC Sub-Committee

Discussions and Resolutions:-

- The IQAC Coordinator Presented her observations & highlights of the revised SSR
- A Student Paper Presentation Competition is to be Organized by the ISC on 22nd February 2020

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Minutes of the IQAC Meeting held on 4th February 2020
Time: 3.45 p.m Venue: IQAC Room

Members Present:-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. Chitra chellam
Dr. V. Sornalakshmi
Dr. V. Shyamala Susan
Dr. S. clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda:-

* Meeting with IQAC external members
* FDP
* International Seminar

Discussions and Resolutions:-

* The IQAC Subcommittee (ISC) members were welcomed and duties assigned
* It was resolved to invite the external members of IQAC for an interaction on 20th February 2020
* It was decided to invite Dr. E. Rara Ganesh, Bharathidasan University, Tiruchirapalli NAAC Assessor to address the faculty on "Revised NAAC Norms and NIRF"
* Duties were discussed for organizing the international Seminar in collaboration with

the Department of Computer Science on 27th and 28th February 2020, and the international Seminar in collaboration with the Research Forum and the IIC on 4th March, 2020.

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Minutes of the IQAC Meeting held on 18th February 2020
Time : 3.45 p.m Venue : IQAC Room

Members Present :-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. Chitra Chellam
Dr. V. Somalakshmi
Dr. V. Shyamala Susan
Dr. J. Clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

* Celebration of Matribhasha Day

Discussions and Resolutions :-

* It was decided to celebrate Matribhasha Day on 21st February 2020 as per MHRD guidelines.

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Minutes of the IQAC Meeting held on 25th March 2020
Time: 10. a.m. Platform: zoom

Members Present :-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. Chitra chellam
Dr. V. Sornalakshmi
Dr. V. Shyamala Susan
Dr. J. Clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

* Work from home Policy
* zoom Platform
* FDP, Skill development, health awareness and Motivational sessions for teaching and non-teaching faculty
* Organizing online training programmes for school teachers
* Feedback

Discussions and Resolutions :-

* IQAC to initiate Work from Home Policy; guidelines have been drawn
* Plans to purchase zoom Platform for Organizing webinars.
* To organize an FDP to from 21st to 29th April 2020 for teachers to enhance their teaching and technical skills

* one session will be a skill development programm for the Non-teaching faculty
* The IQAC will undertake a survey among school teachers to findout their skill-based requirements and organize programmes accordin
* It was decided to organize online motivational sessions, health awareness programmes and skill development programmes for teaching & non-teaching
* Feedback will be collected from stakeholders at the end of April 2020.

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Minutes of the IQAC Meeting held on 18th June 2020
Time : 10.30 a.m
Platform : Google Meet

Members Present :-

Dr. T. Lilly Golda
Dr. D. Radha
Dr. K. Chitra Chellam
Dr. V. Sornalakshmi
Dr. V. Shyamala Susan
Dr. S. Clara Jeyageetha
Dr. R. Selvalatha
Dr. R. Samundeeswari
Dr. R. Anista
Mrs. G. Muthujothi
Mrs. S. Gomathi

Agenda :-

* Programmes organized so far and to be done
* IQAC initiatives
* Microsoft Teams - an introduction

Discussions and Resolutions :-

* The quality of programmes organized so far on zoom Platform was reviewed and suggestions were given for maintaining better quality
* The proposed programmes for the year were shared by IQAC
* MS Teams ID will be created for teachers and students.

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