



A.P.C. MAHALAXMI COLLEGE FOR WOMEN, THOOTHUKUDI

REACCREDITED BY NAAC WITH 'B'+1 GRADE

THOOTHUKUDI

A.P.C VEERABAHU MEMORIAL

LIBRARY



LIBRARY RULES

1. The library is open to the staff and students of this college. The library will be open on all working days from 9.15 a.m to 5.30 p.m
2. All the Students must come wearing Identity card. Only pen and paper should be brought into the library for manual note-taking.
3. Keep your Cell phone, water bottle, bag etc. in the room in front of the library.
4. Show your ID card in the Barcode Scanner and then sign in the attendance register.
5. Come and sit quietly.
6. Texts should be kept where they were taken and should not be changed.
7. If there is any problem in taking the books please ask the library officer or the librarian.
8. 2 Books will be given to undergraduate students and 2 books to master students.
9. Books taken from the library must be returned within 15 days. If the same book is available again, it should be renewed.
10. Those who do not return the book within the specified days will have to pay a penalty fee.
11. Check the computer in front of the classroom to see if there are any books you need, then search for the books. This will save your time.